



BOARD OF DIRECTORS ZOOM MEETING MINUTES

September 21, 2021, 7PM

Moderator: Rev. Dwayne Johnson

Board Members: Lilah Blackstone, Johanna Hardy, Terri Neal, Knut Panknin, Phil Helbling, and Monika Lawrence

Trustees: Ace Barbari, Scott Frazier, Cecelia Hayden-Smith, Tamara Orebaugh and Denise Wright

Guests: Rev. Cathy Alexander, Dr. Carla Sherrell, Dr. Teresa Tygart

A candle was lit and prayer offered by Rev. Dwayne to begin the meeting.

1. A Song was offered by Phil Helbing – “I’ll Fly Away” by the Del McCoury Band
2. A Scripture passage was offered by Monika Lawrence – Galatian’s 6:9.
3. Approval of Agenda
 - Knut moved to approve the agenda. Johanna seconded the motion. The motion passed unanimously.
4. Consent Calendar –
 - Terri moved to approve the Consent Calendar. Phil seconded the motion. The motion passed unanimously.
 - Clerk’s Report – sent via email
 - Sr. Pastor’s Report – sent via email
 - Trustee’s Report
5. Treasurer’s Report-Terri provided a discussion and overview of MCCDC’s accounts, to include the following account balances:
 - **SunTrust (ST) Buchanan Fund:** \$706.67
 - **SunTrust General fund:** \$64,650.89.
 - **Eagle Bank:** \$\$25,000 (\$5,462.64 in Rental Income from 472 Ridge St property, transferred to ST monthly: (on 9/12/21)
 - **Charles Schwab Far Reaching Faith Trust Fund (FRFTF):** \$764,997.23*
 - \$175,000* of the \$764,997.23 was approved by the congregation in June 2021 for repairs & infrastructure projects) 9/15/21
 - \$2000.00 was auto- transferred from FRFTF and deposited into ST monthly as interest income.
 - Money Market Acc’t from Bequest- \$90,606.53
 - A question was raised about whether there were any limits on how the bequest could be used. Rev. Cathy confirmed that there were not any restrictions on either of the bequests we received in 2020. Rev. Cathy is still working on receiving an additional \$27K that is due to us from a previous bequest (Larry).

- The treasurer explained that she is moving funds from the bequest quarterly in increments, as they are needed, and that MCCDC is not taking the bequest money in lump sums.
 - A question was asked about moving the funds. The treasurer explained that the funds got moved from Fidelity to Schwab, and that those funds continue to earn income until such a time that we need them.
 - Phil moved to receive the Treasurer's report. Johanna seconded the motion. The motion passed unanimously.
6. Confirmation of New Ministry Intern Rev. Dr. Teresa Tygart
- Pastor Dwayne explained that the portfolio of responsibility for the ministry intern will be pastoral care outreach.
 - Dr. Teresa introduced herself.
 - Phil asked about how Rev. Dr. Teresa will balance work/life and pastoral care volunteer work (400 hour internship – 15 hr/week).
 - Dr. Teresa's was asked about her views on Christian Mysticism.
 - Rev. Dwayne explained that he will be meeting with Teresa on a regular basis
 - Phil moved to accept Rev. Dwyane's nomination of Rev. Teresa as the ministry intern. Johanna seconded the motion. Motion passed unanimously.
7. Congregational Meeting Prep and Planning
- Pastor Dwayne provided updates related to the Congregations Forum and Board meeting, to include:
 - Nov. 7 is the congregational forum.
 - Nov. 21 is the congregational meeting
 - The terms for two board members will end this year: Johanna-At Large member and Terri -Treasurer. The Recruiting process is underway.
8. Priority Board Items
- The Board discussed potential By-laws that need to be recommended by next board meeting.
 - Draft Bylaws were shared by Rev. Cathy. The Board was reminded that updates need to be made for virtual voting and Congregational meetings and budget proposals/approvals.
 - 2022 Budget - Potential change to budget to reflect giving calendar. Shift budget year to February through March.
 - Congregational Meeting timing changes also likely needed.
 - Suggestion that Article 5 voting rights be modified to include those online, and allow proxy voting. Change of bylaws to accommodate virtual members. See membership guide to conjunction with bylaws to see what changes are needed. Thoughts around helping to vacillate being more welcoming as opposed to creating barriers to membership. Explicitly spell out how meetings can be held whether virtual or in person to create more inclusiveness for membership.
 - Will be looking to have entire virtual congregation meeting. Looking to 2022 budget
9. Covid 19 Advisory Team Update
- Rev. Dwayne reported that Johanna submitted a very comprehensive report.

- Johanna thanked everyone on the team.

10. Recruitment of Board members

- Board discussed Board Recruitment. October 17th is the deadline date.

11. Other items

- Engagement with Tom Melzoni –
 - The Board discussed payment to Mr. Melzoni (\$2,000 down payment and then remainder will be divided and will be monthly).
 - Suggestion to include membership growth as priority.
- DC Homeland Security grant – Trustee Scott Frazier has agreed to be the point contact for Security Grant
- Roofing Project – Rev. Cathy shared that roof will be replaced in two weekends in October. Harris company will be notified to come in to remove compressor units on roof and Maggio will lay out room in two weekends (if it does not rain). Roof will be replaced on Oct. 2-3rd and 9-10th.
 - Rev. Dwayne shared that Ventilation will be down those weekends. Looked at several options. Staff suggested safety first and to go to all-virtual church for the entire period that roof is being installed. The installation will occur the first three weeks in October.
- Sanctuary Screens Project – we have received two very different proposals. Dale and Amzi Jackson will look at proposals and make suggestions. Rev. Dwayne explained that “screens” are TV/live stream monitors for the sanctuary.
- Mid-City Development – Johanna reported that there is no change.
- Early Learners Academy Update – Rev. Cathy shared that the contract for basement will be renegotiated with owner. MCCDC been notified of ventilation issues that could result from roof repair. Roof repair will only be done on weekends to prevent disruption to Early Learners Academy.
- 50th MCCDC Anniversary
 - Theme is “50 with a future”.
 - At this point we are unsure of when it will be.
- Christmas Concert – Will be All Virtual this year.
- Other Discussion/Informational Items
- Shout-Outs
 - Team MCCDC Captain Rev. Cathy and Komen participant walkers who raised over \$2,000 for Breast Cancer walk.
 - Johanna for creating video for Komen Breast cancer walk.
 - Rev. Cathy suggested having a Remembrance for those that have transitioned, to include: John Cunningham, Keith Richards, Bill Stanclift, Rose Herring, and George Henderson.
 - Volunteer Teams who are keeping us safe for services on Sunday, including Chocolate, Melvin and Tim.
- Scripture and Song for following meeting:
 - Song – Johanna
 - Scripture- Knut

12. Announcements/Online Events

- Next Board giving rotation via video:

	<u>Due</u>	<u>Video Prepared by date</u>
Lilah Blackstone	September 19	9.15.21 W

Johanna Hardy	September 26	9.22.21 W
Phil Helbling	October 3	9.29.21 W
Monika Lawrence	October 10	10.6.21 W
Terri Neal	October 17	10.13.21 W
Knut Panknin	October 24	10.20.21 W

Phil moved to adjourn the meeting. Johanna seconded the motion. The motion passed unanimously.

Dr. Teresa closed the meeting in prayer.