



BOARD OF DIRECTORS ZOOM MEETING MINUTES

December 21, 2021, 7PM

Moderator: Rev. Dwayne Johnson

Board Members: Lilah Blackstone, Johanna Hardy, Terri Neal, Knut Panknin, Phil Helbling, and Monika Lawrence

Trustees: Ace Barbari, Scott Frazier, Cecelia Hayden-Smith, Tamara Orebaugh and Denise Wright

Guests: Rev. Cathy Alexander, Dr. Carla Sherrell, Dr. Teresa Tygart, Melvin Moore

Rev. Dwayne began the meeting in prayer. A candle was also lit.

1. The meeting began with a song and scripture.
 - Song (Phil) – “Will the Circle be Broken?” By Johnny Cash w/ June Carter and Pop Staples
 - Scripture (Rev. Dwayne) – Mathew 1:23
2. Approval of Agenda
 - Phil moved to approve the agenda. Terri seconded the motion. The motion passed unanimously.
3. Security Grant Update:
 - Scott Frazier shared that we received the \$41,000 grant from DHS. Clear Connections is the company that was referred by Mark Kornmann to help MCCDC process the grant proposal. Want security on double doors on front and back. Hardware will be replaced. There will be digital security feature. Improvement on lighting features around the church. Project plan submitted to the city. First plan rejected. Corrections made. Plan has been resubmitted. Melvin and Scott have met about the project with Clear Connections. Chris from Clear Connections would manage the details of the project. CC has about 80% of grantees for servicing work. They are considered general contractors and will get subcontractors to do the work. Looking for us to sign a contract in January, but will not require any fee. Grant is a reimbursable grant. We would have to pay upfront and get reimbursed. Pay half upfront and they will conduct the service, then we would get reimbursed. Clear connections comes highly recommended. Terri cautioned Scott to be careful about coordinating the projects since the payments will be required to be paid upfront.
4. Covid 19 Advisory Team Update:
 - Rev. Dwayne shared his thoughts based on his pastoral perspective about the impact of recent COVID uptick. Concern for the congregation. Thinks we

need to go back to virtual service only to keep congregation safe. Looked at what other churches are doing. Many are taking similar moves. Melvin provided informational perspective based on state of emergency to procure rapid testing kits, mask-mandate has been reinstated. DC winter break has been extended. Early Learner's academy also hit with Covid cases. We have less volunteers for services also because of concern. Rev. Dwayne proposed to go immediately into virtual posture through January 31st. Will decide how to move forward at after January 31st. There was no opposition from board members regarding the proposal.

- The Covid 19 Advisory Team will meet in early January.

5. Consent Calendar – Clerk's Report , Sr. Pastor's Report, Treasurer's Report

- Phil moved to approve the consent calendar. Terri seconded the motion. The motion passed unanimously.

6. Treasurer's Report - Treasurer Terri Neal provided the following updates:

- Status of funds and accounts – Balances as of 5pm 12/21/21:
 - SunTrust General Fund (ST) - \$54,565.24. On 12/21/21 \$3,769.90 in Monthly Rental Income from 472 Ridge St property, transferred to ST.
 - Buchanan Fund - \$689.70.
 - Eagle Bank Emergency Fund - \$25,000.
 - FRFTF - \$722,328.48 (Note: \$109,753.48 of the \$722,328.48 remains of the \$175,000 for repairs & infrastructure projects). The congregation approved \$175,000 in June 2021. On 9/20/21, \$11,324.76 was transferred to ST. for the HVAC. On 11/09/21, \$11,324.76 was transferred to ST. for the HVAC. On 11/12/21, \$23,476 was transferred to ST for the Roof. On 12/15/21, \$19,121.00 was transferred to ST for HVAC Remove & Reinstall \$175,000 - \$65,246.52 = \$109,753.48.
 - Money Market & Investment account from Larry Rowe's Bequest - \$109,790.68.
- Paycheck Protection Program 2 (PPP2) loan update. Treasurer is working on PPP Forgiveness for 2nd draw. A Second draw was made on July 16. Funds were withdrawn to help pay for payroll. \$44,737.00 has been fully expended and 100% applied to payroll since April.
- Phil motioned to receive the Treasurer's report. Lilah seconded the motion. The motion carried unanimously.

7. Congregational Forum and Meeting follow-up.

- March 2022 Congregational Meeting and Forum – Rev. Dwayne proposes that the Board vote on the following dates:
 - Virtual Congregational Forum on March 13 at 12:30 p.m.
 - Virtual Congregational Meeting on March 27 at 12:30 p.m.
 - Terri moved to hold the meetings as proposed above. Lilah seconded the motion. The motion passed unanimously.

8. Generosity Campaign update

- Met with Tom the week of December 13th. Discussed messaging focus. Start date early 2022 through April 2022. Legacy team will be forming in February. Annual campaign will be infinity group messaging. That date will be discussed shortly.
9. Other items (to be discussed, as needed)
- Innovation Hub update – n/a
 - Virtual church update – n/a
 - Sanctuary Screens Project – n/a
 - Mid-City Development – n/a
 - Early Learners Academy Update – have been impacted by COVID. Rev. Cathy and Melvin are being very diligent in monitoring the group.
 - 50th MCCDC Anniversary – “50 with a Future” theme. Sunday testimonies will begin on that theme.
 - Other Discussion/Informational Items
 - Mortgage is under \$900,000 now!
 - Shout-Outs
 - Rev. Dwayne - Board members
 - Prayer group
 - Scripture and Song for following meeting
 - Monika - Scripture, Song - Lilah
10. Announcements/Online Events
- Phil moved to move the January meeting to January 25th. Terri seconded the motion. The motion passed unanimously.
11. Phil moved to adjourn the meeting at 8:35pm. Lilah seconded the motion. The motion passed unanimously. Dr. Teresa closed the meeting in prayer.