



BOARD OF DIRECTORS ZOOM MEETING

Meeting Minutes

December 20, 2022, 7PM

Moderator: Rev. Dwayne Johnson

Board Members: Ace Barbari, Johanna Hardy, Phil Helbling, Chocolatté Miller, Terri Neal

Trustees: Ceceilia Hayden-Smith, and Tamara Orebaugh

Guests: Rev. Cathy Alexander, Dr. Carla Sherrell, Dr. Teresa Tygart, Bobbi Strang

- Scripture Chocolatté: 1 Corinthians 13:4-8. Song: Dr. Carla – Revelation 19:1 by Imagine Worship with Jason McGee and Mass Choir.
- Approval of Agenda – Motion to approve agenda Phil and Ace. Approved.
- Approval of Meeting minutes from November. Terri and Johanna – minutes approved.
- Consent Calendar –
 - Appointment of Bobbi Strang through November 2023 Congregational Meeting. Motion to approve Bobbi on the BOD – Ace and Terri. Motion approved.
 - Update on Security Grant (signed in September) – report on progress on the work. Ace reported that Chris Drury with ClearChoice had called him and Ace, Melvin and Chris plan on meeting in early January with the project manager. Once the meeting is scheduled Ace will report when. Bobbi asked about who the security grant is coming from. Pastor Dwayne explained that it is a grant we applied for and were ultimately approved. The grant is through the Dept. of Homeland Security (DHS) for churches and synagogues that may have a security risk. There is a work plan already.
 - Pastoral Report – Motion to receive the pastoral report- Phil and Bobbi. Approved/Received.
- Treasurer's Report:

Terri reported that she will send out the Treasurers report after the meeting. Below are the highlights:

 - Truist General Fund balance is \$10,958.07
 - Buchanan Fund \$689.81
 - EagleBank Emergency Fund \$21,592.49
 - Charles Schwab Far Reaching Faith Trust Fund (FRFTF) \$509,969.99
 - Money Market Account from Bequests \$3772.78
 - Remaining balance of \$175K approved by the congregation in June 2021 is \$57,079.98

- Support for Financial Responsibilities and Processes
 - Terri reviewed her tips for being the treasurer and a financial assistant.
 - Johanna asked if there is a way Easy Tithe could help us prepare our giving statements.
 - Terri reviewed the Signing schedule for holidays and forward
 - Terri discussed the help needed to prepare the Year-end-processes and Year-end giving statements
 - Chocolatté and Rev. Carla volunteered to help with the financial responsibilities and the year end giving statements.
 - Discussion of Easy Tithes features such as deducting the fee for the transaction from your donation.
 - Johanna suggested perhaps looking at another vendor for the tithing service as Easy Tithe does not integrate with our livestreaming, Facebook, etc. It would be nice to find another service that is less expensive, more flexible, and secure.
 - Coverage for the next two holiday weekends for check-signing was discussed along with getting additional BOD members approved as check signers with Truist.

- Board Officer Elections

Pastor Dwayne explained the different roles and their responsibilities.

 - Clerk – Phil Helbling
 - Vice Clerk (vacant)
 - Treasurer – Terri Neal
 - Vice Treasurer (vacant)
 - Vice Moderator (vacant)
 - At Large – Johanna Hardy

Bobbi said she would like to wait until January to decide on positions.
BOD decided to wait until January to decide. Rev. Dwayne will reach out to individuals in the interim.

- “Building a Culture of Generosity” update –
 - Legacy Giving Emphasis in January and February and following
 - Call Bank on January 8th at 12:30 - Chocolate and Phil
 - Call Bank on January 15 at 12:30 – Chocolate.

- Board and Trustee Mentoring and Strategic Retreat

Proposed January 14 from 10a.m. to 1p.m. Members expressed concern about the proposed date being over MLK weekend. Tammy said that she is only available until 1/18, after that she will be unavailable again until March. Phil is out of town the weekend of 1/14.

 - Legacy Gratitude discussion.
 - Trustee Development, Support, Discussion

- Other items (to be discussed, as needed)

- AV advancement Project with AVG – Rev. Dwayne reported that the contract is signed and we are waiting for them to come and pick up the check. Following that it is a matter of planning out the approximately 6 week process.

The BOD and guests went into closed session briefly to discuss a topic.

- Mid-City Development
 - Early Learners Academy Update – Rev. Dwayne reported that the Early Learner Academy are going well. The transformation of the sanctuary at the end of Sunday into the Early Learner Academy and back again is rather seamless.
 - 50th MCCDC Anniversary – nothing to report.
 - Discussion on the Buchanan Fund – This item will hopefully be discussed at the retreat.
 - Shout-Outs - Phil gave a shout out to the Noon prayer group. Rev. Dwayne gave a shout out to Jackie Lotus and the team. Rev. Dwayne gave a shout out to Dr. Carla and others. Rev. Dwayne gave a shout out to the B90 group which begins Jan. 5th. Johanna gave a shout out to Knut and Lilah for their time on the BOD. Chocolatté gave a shout out to the refreshment person.
 - Scripture and Song for following meeting – Bobbi will do scripture. Johanna will do the song.
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- Announcements/Online Events

Motion to adjourn – Bobbi and Ace. Motion passed.