



BOARD OF DIRECTORS ZOOM MEETING

Meeting Minutes

June 21, 2022, 7PM

Moderator: Rev. Dwayne Johnson

Board Members: Lilah Blackstone, Johanna Hardy, Terri Neal, Knut Panknin, Phil Helbling

Trustees: Ace Barbari, Scott Frazier, Cecelia Hayden-Smith, and Tamara Orebaugh

Guests: Rev. Cathy Alexander, Dr. Carla Sherrell, Dr. Teresa Tygart, Melvin

1. Song (Dr. Carla) CeCe Winans “The goodness of god” and Scripture (Phil) – James 1:19-20
2. Approval of Agenda – Knut and Terri moved the approval of the agenda. Motion approved.
3. Consent Calendar – Motion to receive the consent calendar – Lilah and Terri, motion unanimous.
 - Pastoral Report
 - Trustees Report - Update from Scott regarding the Security Grant.
 - Scott reported that we received a proposal to spend the security grant money to upgrade the doors to the building, gate access to the parking lot to make them electronic and able to be controlled via the cloud. And also to improve lighting and other features. The proposal is from Clear Connection and someone named Chris Drury. The total cost is for \$41K. 50% is required upfront. Once we approve, the proposal goes to DC homeland security department for approval.
 - Lilah noted that the proposal mentioned Clear Channel may use third party subcontractors, and how will that effect their warranty.
 - Knut noted that there is a monthly service charge for the electronic access once it’s installed of about \$60/month – and will that be a recurring charge forever? Scott said it appears so yes. However we are paying ADT for camera monitoring. Melvin noted that we are paying ADT for the security system and features we already have.
 - Ace asked about what the timeline is for this work. The timeline is included in the Project Management Plan (PMP) included with the proposal.
 - Phil asked about how we found Clear Channel. Scott explained that Clear Channel approached us based upon prior work that they had done with Mark Kornamann. Pastor Dwayne added that he had interviewed Clear Channel previously.
 - Terri asked about who’s responsible for the taxes on this grant money. Melvin said there is a workshop explaining grant disbursement. Taxes are not included. Pricing excludes taxes. Ace asked about our tax exempt status as a church. Melvin said that some vendors accept the tax exempt status and others do not.

- Rev. Cathy asked what are the next steps? As per Rev. Dwayne the next steps are clarification of our questions, and then based on the answers, vote on the proposal, ideally before the next BOD meeting.
- TU and additional perspectives - Melvin

4. Treasurer's Report:

- \$37,705.64 in the Truist General Fund.
- \$689.75 in the Buchanan Fund
- \$25K in the EagleBank Emergency Fund
- \$523,593.48 in the Charles Schwab Far Reaching Faith Trust Fund (FRFTF)
- \$61,639.71 (in addition to the above balance amount) is what remains from the Bequest from Larry Rowe estate to the FRFTF.
- Of the \$175K Approved by Congregation last June 2021 has a remaining balance of \$75,706.01. \$99,293.99 spent mostly on the roof and HVAC repairs.
- Rental Income is reduced this month is \$2816.29 and is coming from 2 tenants. Only 2 of the 3 units are currently rented. 1 moved out. As per Rev. Cathy the property management company for 472 Ridge street is getting quotes for the repairs. There is no timeline for when the empty, damaged unit of 472 Ridge St. could resume generating income.
- Terri gave a presentation of her spreadsheet regarding the disbursement for the HVAC repairs showing we have paid approximately \$111K. Based on Terri's estimate we are very close to paying off this expense. Terri will continue her research to make sure we don't overpay the vendor Harris.
- Motion to receive the Treasurers report, moved by Knut and Ace, approved unanimously.

5. Support for Financial Responsibilities and Processes

- Signing schedule – Ace volunteered, but first needs to be registered with Amnify electronic check signing company to be a signatory. Lilah offered to volunteer the 3rd of July. Knut said he will be at church for livestreaming so he will be available. Lilah will be available on the 17th.
- Other support

6. "Building a Culture of Generosity" update – Rev. Dwayne reported we moved into the next phase of the campaign. Rev. Dwayne and Rev. Cathy are working with Mr. Tom Melzoni to work Culture of Generosity into the new member orientation. We are mixing up our interview formats for our interviews of people giving testimony about giving.

7. Covid 19 Advisory Team Update/ Reopening update – Rev. Dwayne reported that thanks to Chocolate we have a solid volunteer group to return to in-person service. Rev. Dwayne emphasized that we are requiring masking with either a surgical mask or an N95 mask.

8. Vote on Fall meeting dates (Elections and Reports)

- November 6 Forum at 12:30 PM
- November 20 Congregational Meeting at 12:30 PM

Motion to approve the above dates moved by Lilah and seconded by Knut. Approved.

9. Discussion of the open BOD position

-Move to appoint Ace Barbari to serve through the November 20 Congregational Meeting. Moved by Phil and Knut. Motion to appoint Ace unanimously approved.

10. Other items (to be discussed, as needed)

- General Conference – Rev. Dwayne gave thanks to Knut for the flyer/video. Rev. Cathy gave a run-down of the dates and topics. Knut asked about using the mobile phone – Rev. Cathy said you can download the app and it works just fine.
- Virtual church update – Rev. Dwayne said we are working on bids for the tech team improvements. There are 4 or 5 different configurations we are considering to make sure everyone has what they need to make our worship services successful. Ace asked about the screen a couple of weeks ago that was stationary. Rev. Dwayne explained that that screen is where the interpreter is during the 9am service.
- HVAC Replacement update
- Innovation Hub update
- Sanctuary Screens Project
- Mid-City Development – Rev. Dwayne reported that Johanna is monitoring this.
- Early Learners Academy Update – Rev. Cathy reported that we are in negotiations with the Early Learners Academy and hope in the next 3 or 4 weeks to have some resolutions to the lease being updated.
- 50th MCCDC Anniversary
- Discussion on the Buchanan Fund – Rev. Cathy reported that she found a copy of the original charter that has not been modified. She recommends a topic on the Buchanan Funds viability in future BOD meeting.
- Shout-Outs:
 - Rev. Dwayne gives a shout out to Tessin Haugerbrook, Peter Covington and Rev. Cathy for their help with Pride.
 - Shout out to Jackie Louis and Justin Johns for the Pride service.
 - Lilah gave a shout out to Chocolate and the other volunteers at church on Sunday
 - Rev. Cathy gave a shout out to Melvin for all he does and he's very good at it. Rev. Dwayne seconded the shout out to Melvin.
- Scripture and Song for following meeting: Ace will do the scripture. Knut will do the song.

11. Announcements/Online Events