



BOARD OF DIRECTORS ZOOM MEETING

Meeting Minutes

April 19, 2022, 7PM

Moderator: Rev. Dwayne Johnson

Board Members: Lilah Blackstone, Johanna Hardy, Terri Neal, Knut Panknin, Phil Helbling, Monika Lawrence.

Trustees: Ace Barbari, ~~Scott Frazier, Cecelia Hayden Smith,~~ Tamara Orebaugh and Denise Wright

Guests: Rev. Cathy Alexander, Dr. Carla Sherrell, Dr. Teresa Tygart

1. Song (Phil) “Trouble so Hard” by Vera Hall and Scripture (Monika) Matthew 5:16
2. Approval of Agenda – Motion to approve agenda by Phil, seconded by Knut.
3. Consent Calendar – Motion to receive the consent calendar and treasurers report motioned by Lilah and seconded by Knut.
 - Treasurer’s Report-
Check signing sign-up.
Balances:
 - General Fund \$30,590.19 balance. BHT Grant for \$108,570.77 still in a general holding until the board makes decisions on how to apply the funds (agenda item below). We want to be strategic and purposeful with the funds.
 - This week is payroll week.
 - Buchanan Fund \$689.73
 - EagleBank Emergency fund \$25000
 - Charles Schwab FRFTF \$618,878.19
 - \$175,000 approved by the congregation on 6/2021 is down to a balance of \$87,104 due to recent expenditures for the HVAC installments
 - Rental income of \$6316.53 was transferred and deposited.
 - \$2000 in interest income from the Schwab account was transferred from the FRFTF and deposited into the ST account.
 - Motion to approve the treasures report moved by Phil, seconded by Knut. Passed.
 - Trustees: Scott Frazier Homeland Security Project Plan Acceptance and Update
4. Gratitude for the Ministry of Monika Lawrence –
 - Board members shared their gratitude for Monika’s service. Lilah mentioned Monika’s time with the Children’s ministry. Terri thanked Monika for all of

the projects that they partnered on. Johanna thanked Monika for her work on the BOD and the Covid team.

5. Generosity Campaign update – Generosity Initiative ongoing through 4/24.
 - Discussion of the Generosity Campaign.
 - Select date for BHT Grant Planning with Tom Melzoni. [Both of these are Saturdays that Tom can work with us. We'll choose the date with the best overall participation and availability of Board and Rev. Cathy]
 - =Tom's first choice is May 21st
 - =Tom's second choice is May 7th
 - Neither of those dates work for Terri. Since it is important to have the treasurer we will try for another date with Tom, perhaps on a Tuesday. Knut noted that the 17th of May does not work well for him. The 10th, 24th or 31st will work best as the 17th is the next BOD meeting.
 - Rev. Cathy asked everyone to brainstorm about what you might do if you had an extra \$100k for ministry if you had the opportunity to decide.
 - Note that Tom's upcoming focus will be on building a legacy of giving.
6. 2022 Ministry Action Plan – Update following the Congregational Meeting.
 - The congregation approved the Ministry Action plan at the congregational meeting. Pastor Dwayne noted that our job as a BOD is to bring good management and stewardship to the funds we have available.
 - Rev. Cathy noted that she has added the budget into the ministry action plan so we can see where we are at and where we are going. That many people take the budget and divided by 52 weeks, but our income stream is actually more like a sign wave based upon the giving around the high holy days and holidays.
 - Knut mentioned that it might be possible to track what comes in compared to what was someone's giving intention. Rev. Cathy said there is really not a way to track that. The only way we will know is by what we have at the end of the year.
 - Phil mentioned that it might be nice if the giving form had a check-box for "one time gift".
 - Rev Dwayne mentioned that the next meeting for the giving campaign with Tom Melzoni is on Thursday 5/21.
 - Terri mentioned that it would be nice to have a drop down on the giving form for what holiday you are giving the money for – for instance maudy Thursday, Good Friday, etc.
 - Johanna mentioned that we could add a form on our giving page.
7. Covid 19 Advisory Team Update –
 - Pastor Dwayne reported that we do Not have enough volunteers to hold in person service. We need 20 for in person service and we only have 11 volunteers. Now shooting for May 15th to allow time for additional recruiting.
 - Knut will update the signage to reflect the new date. Website should also be updated.
 - Johanna mentioned that we should check the supply of masks.
 - Rev Dayne confirmed that we will still require everyone to be masked when we return to in-person service.
 - Ace mentioned that he has some extra hand sanitizer and gloves that he could drop off. Ace asked about cloth masks and Pastor Dwayne mentioned that if someone shows up in a cloth mask that we ask them to double-mask because cloth masks have been shown to be less effective.
8. Other items (to be discussed, as needed)

- Virtual church update
- HVAC Replacement update
- DC Homeland Security grant
- Innovation Hub update
- Roofing Project – This item can come off the agenda. Rev. Cathy noted the roof is done and the final payment has been made.
- Sanctuary Screens Project – Johanna noted that when the sanctuary screen people visit we will have to be mindful of the Early Learners Academy may be there in the sanctuary. Mention to Melvin.
- Mid-City Development – Johanna reported that there may be some movement here soon. It appears the development is waiting on a decision from the court on what the decision is. There is no estimate of the timing of the forthcoming court decision.
- Early Learners Academy Update – Rev. Dwayne reported that the Early Learners Academy is working towards use of the sanctuary and working towards a set-up for the inspectors which should happen at the end of this month. Johanna mentioned that there will be times during the week that we will need the sanctuary space. This will be mentioned to Melvin.
- 50th MCCDC Anniversary
- Discussion on the Buchanan Fund
- Other Discussion/Informational Items – Knut mentioned that we voted on the new by-laws, and we all should have copies of the latest by-laws for our record and for reference by other churches. Johanna noted that there is a link to the by-laws on our website and that we should check that the website has the latest by-laws.

- Shout-Outs
 - Pastor Dwayne gave a shout out to Monika for her service
 - Knut gave a shout out to Johanna for our resurrection Sunday service highlights
 - Johanna gave a shout out to everyone that contributed content to the highlights.
 - Rev Cathy gave a shout out to Scott Frazer for the multiple resubmissions of the project plan for Homeland Security.

- Scripture and Song for following meeting – Johanna will do the song and Dr. Carla will do the scripture.

9. Announcements/Online Events

10. Motion to adjourn: Phil and Johanna. Motion passes.