MCCDC NEW GIVING SYSTEMS SUBSPLASH FREQUENTLY ASK QUESTIONS (FAQ) UPDATE#3



1. HOW DO I GIVE ON LINE?

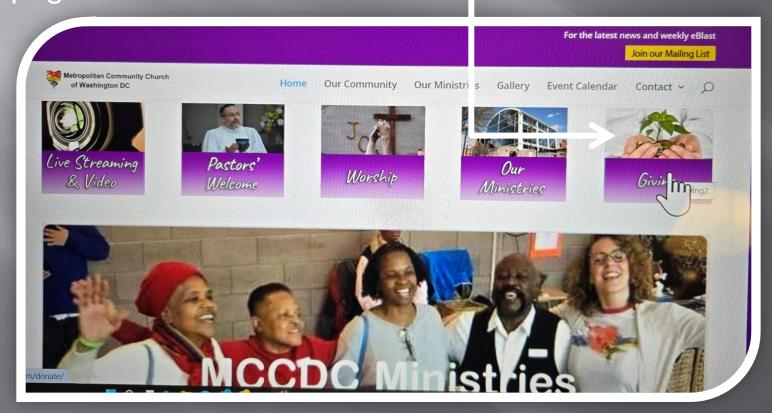


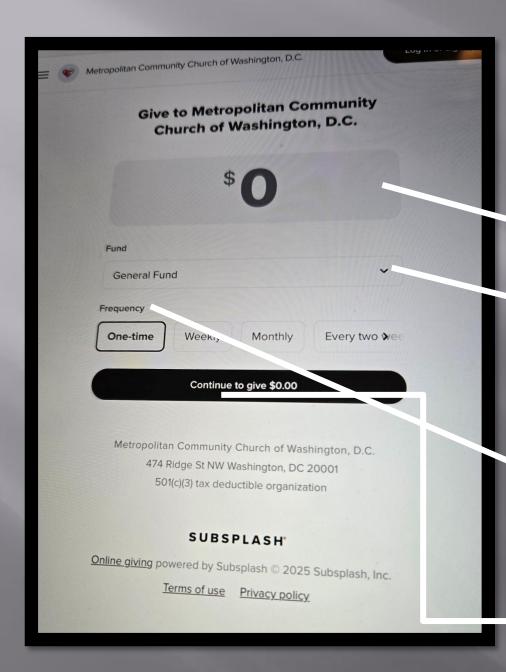
1. HOW DO I GIVE ON LINE?

Discussion:

There are two way to get to the MCCDC giving page:

- Go to <u>www.mccdc.com</u> web site and click on giving picture
- Type in <u>donate.mccdc.com</u> and you will be taken directly to the giving page.

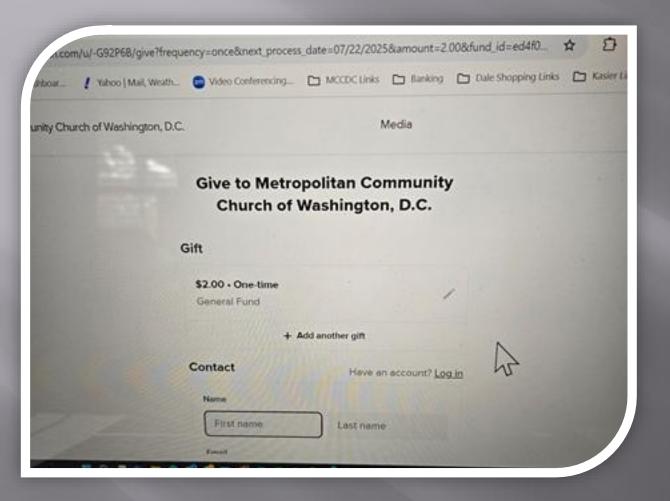




How to give single/ one time donation.

- 1. You will come to this screen.
- 2. You can give one single gift. At this screen.
- ★3. Type in the amount
- 4. Select the fund you like to donate to.
 - (Note: You will get a list of funds to choose from.)
 - 5. Click on one time.
 - 6. Click Continue.

How to give single/ one time donation (Continue).



- 1. You will come to this screen.
- 2. Complete this form with you name and finical information.
- 3. Click Continue to complete the payment.

2. HOW DO I GIVE TO FUNDS AT THE SAME TIME ON LINE?



Metropolitan Community Church of Washington, D.C. **Give to Metropolitan Community** Church of Washington, D.C. Fund General Fund Frequency Weekly Monthly Every two We One-time Continue to give \$0.00 Metropolitan Community Church of Washington, D.C. 474 Ridge St NW Washington, DC 20001 501(c)(3) tax deductible organization SUBSPLASH Online giving powered by Subsplash © 2025 Subsplash, Inc. Terms of use Privacy policy

How to give multiple donation.

1. You will come to this screen.

2. Type in the amount

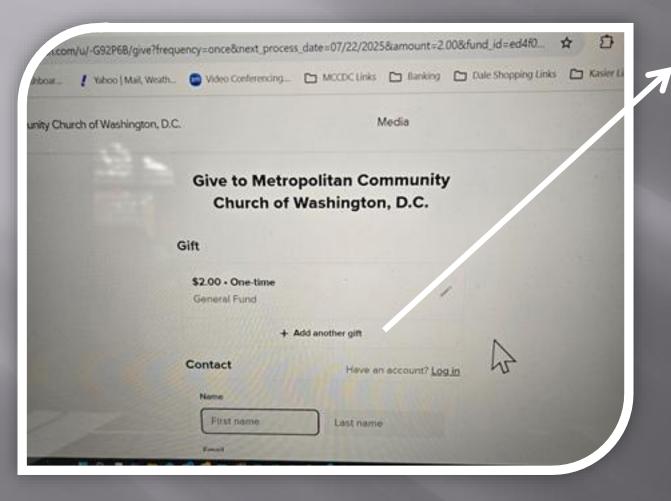
3. You can select one time gift at this screen.

4. Select the fund you like to donate to.

(Note: You will get a list of funds to choose from.)

6. Click Continue.

How to give multiple donation.



- 1. You will come to this screen.
- 2. To select another gift. Click on the plus and new line to add amount and drop down box will appear.
- 3. Select the fund you like to donate to.

 (Note: You will get a list of funds to choose from.)

4. Click Continue and put in your payment information and submit.

Sub Splash Giving Processing Fees



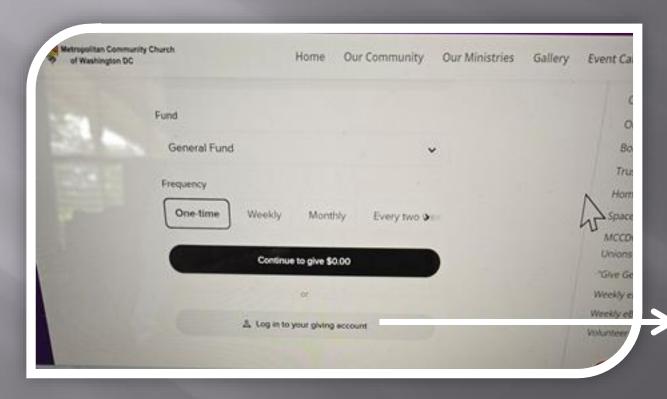
Subsplash Processing Fee's

- Subsplash Giving gives you the option to pay the processing fees that MCCDC would otherwise incur.
- > By default Subsplash charges the processing fee's for giving.
- With the click of a button, you can opt out or opt-in to add the giving fee to help MCCDC out!
- > Subsplash Charge the following Processing fees
- > Credit/Debit Cards: 2.3% processing rate + \$0.30 per transaction
- > ACH (Bank Account): 1% processing rate + \$0.00 per transaction fee

Below is and example of how the fee can be calculated.

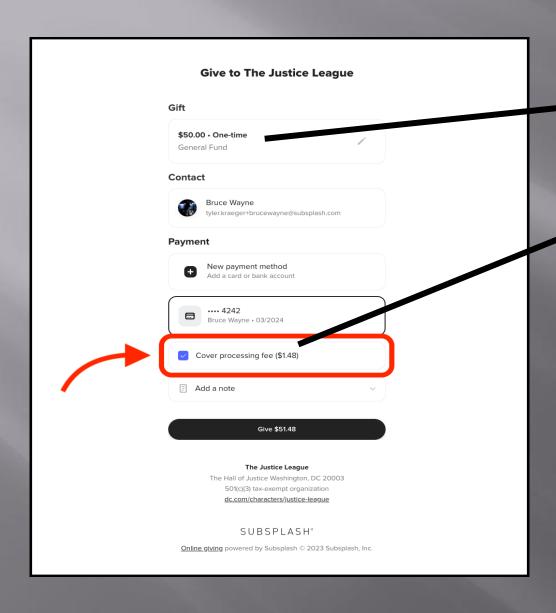
Fees		
Total Fees	Amount covered by donors	Number of gifts covered
\$269.30	\$1.48 (1% of total fees)	1 of 74 gifts

How to OPT OUT of Subsplash Processing



Click Here To login to your Subsplash acocunt

How to OPT OUT of Subsplash Processing Fee



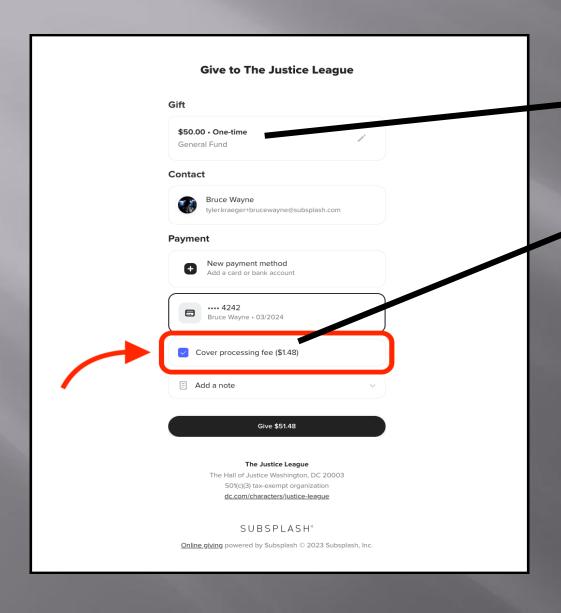
Once you login to your account go to gifts section. Add in your payment information.

By Default subsplash processing fees are checked to be cover by subsplash fees.

To <u>turn off uncheck the box when using</u> <u>a computer</u>.

You will not be charge the fee.

How to OPT IN Subsplash Processing



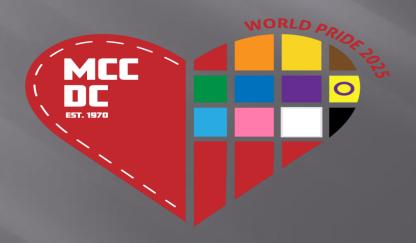
Once you login to your account go to gifts section. Add in your payment information.

By Default subsplash processing fees are checked to be cover by subsplash fees.

Leave the fee check if you like to help MCCDC out.

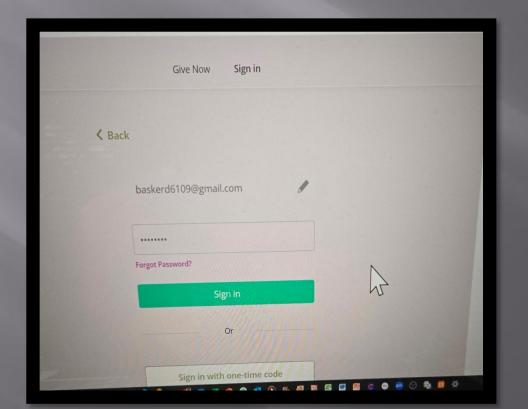
You will be charge the fee.

2. HOW DO I SWITCH MY CURRENT RECURRING GIVING ACCOUNT FROM EASTY TITHE TO SUBSPLASH?

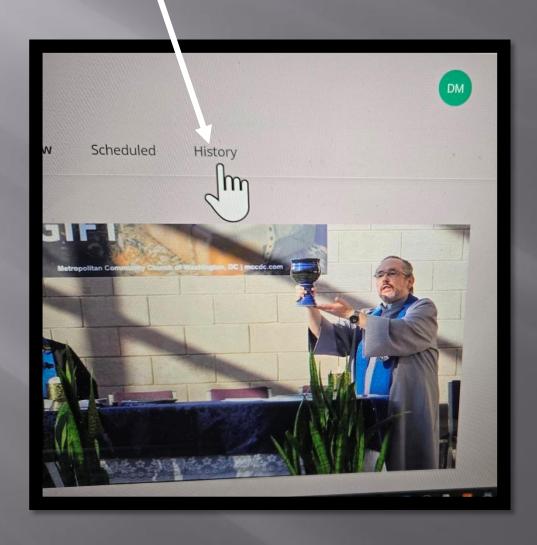


a. First login to your old easy tide account

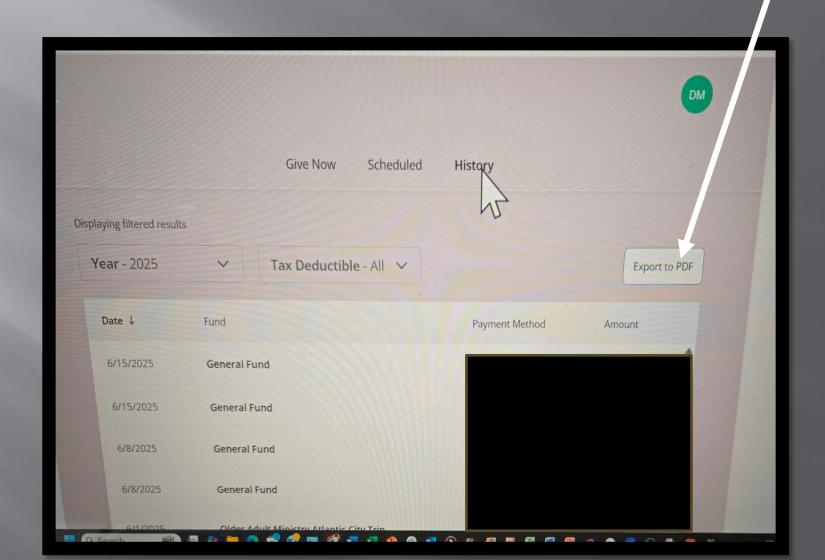
LOG INTO EASY TITHE ON LINE https://app.easytithe.com/app/giving/mccdc This link is on our web site



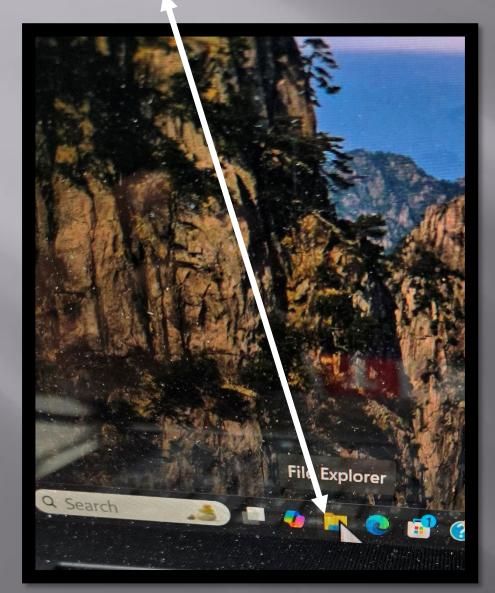
C. GO TO HISTORY. THIS WILL PROVIDE YOU A RECORD OF ALL YOUR GIVING FOR 2025 SO FAR.



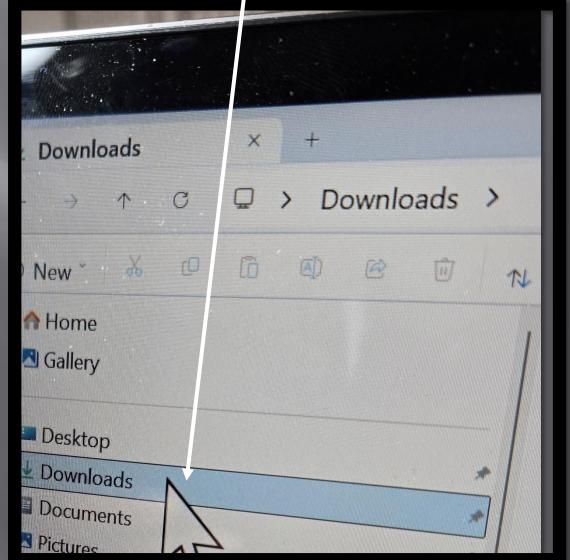
D. TO DOWN LOAD YOUR GIVING RECORD CLICK ON EXPORT PDF THIS WILL DOWN LOAD A PDF FILE TO DOWNLOAD FOLDER ON YOUR COMPUTER



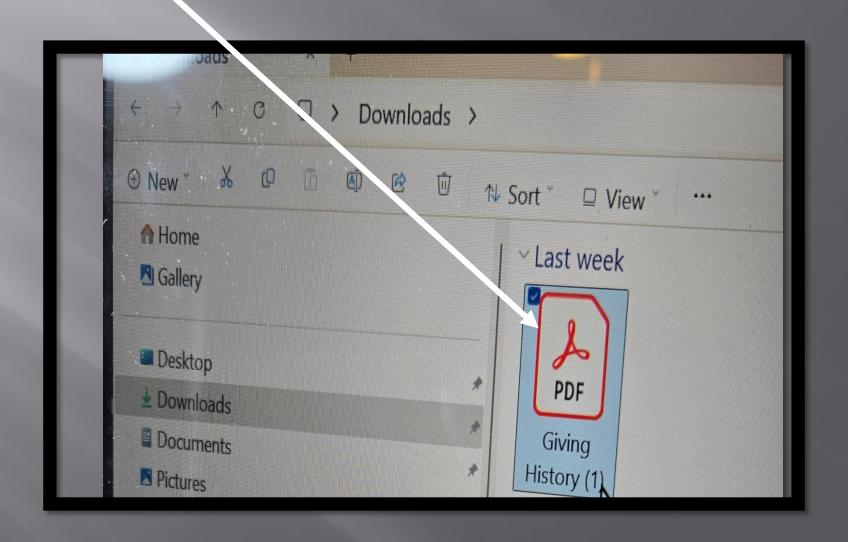
E. TO GET TO/ FIND YOUR DOWNLOAD FOLDER ON YOUR COMPUTER CLICK ON FILE FOLDER EXPLORER.



F. LOOK FOR THE DOWNLOAD FOLDER USING THE SCROLLE BAR. FOLDERS ARE IN Alphabetical ORDER



G. ONCE YOU CLICK ON/OPEN THE DOWN LOAD FOLDER YOU WILL SEE A PDF FILE THIS IS YOUR GIVING RECORD. I RECOMMEND YOU PRINT IT OUT AND PUT IT WITH YOUR TAX RECORDS FOR NEXT YEAR.



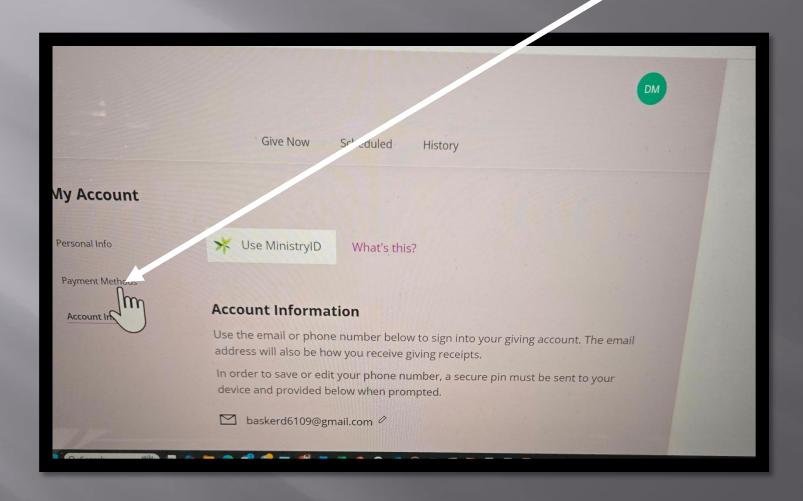
H. NOW LET'S REMOVE YOUR PAYMENT METHOD OUT OF EASY TIDE.

1.GO TO THE GREEN CIRCLE, AND YOU WILL GET A DROP DOWN MENU.

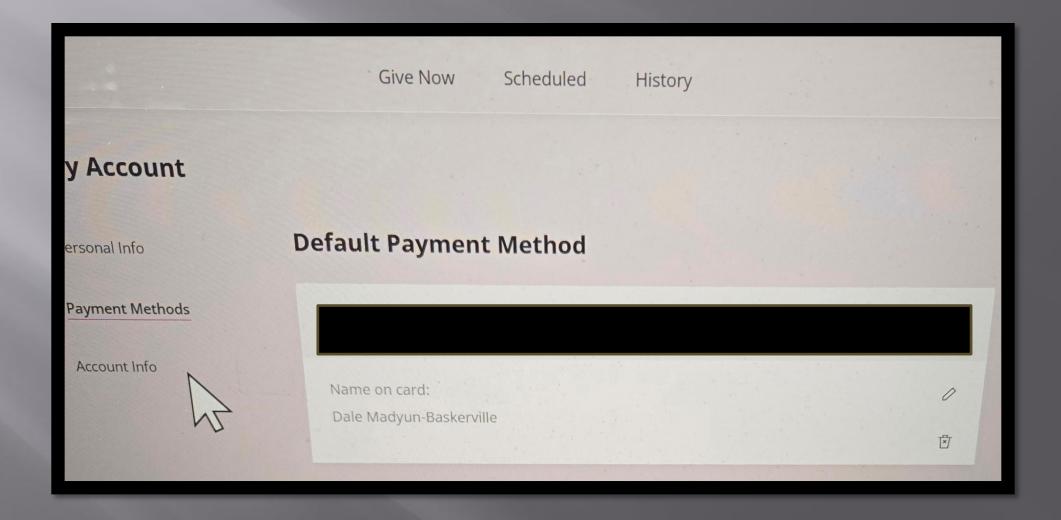
2. SELECT MY ACCOUNT FROM THE DROP DOWN MENU.



I. NEXT SELECT PAYMENT METHOD FROM LEFT MENU



J. EDIT YOUR PAYMENT TO STOPM RECURRING PAYMENT. YOU ARE NOW DONE. LOGOUT OF EASY TITHE.



Create a new Sub Splash Giving Account

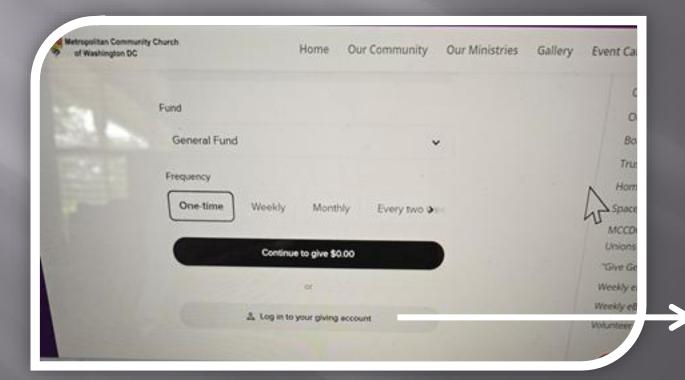
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Click Here To create new Subsplash acocunt

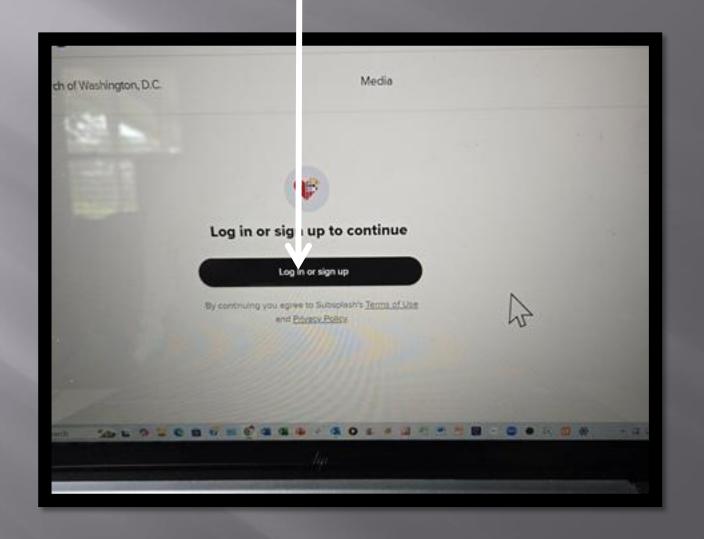
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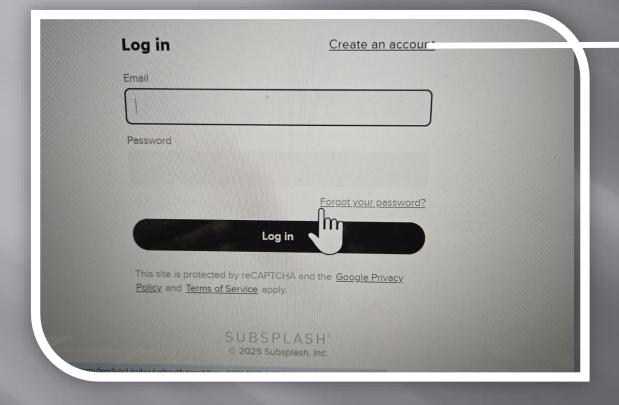


- 1. Type in email and password you like to use. (Note: This could be the same one you Use for easy tithe.)
- 2. When finish entering your email and password.Click here to create a new SubSplash

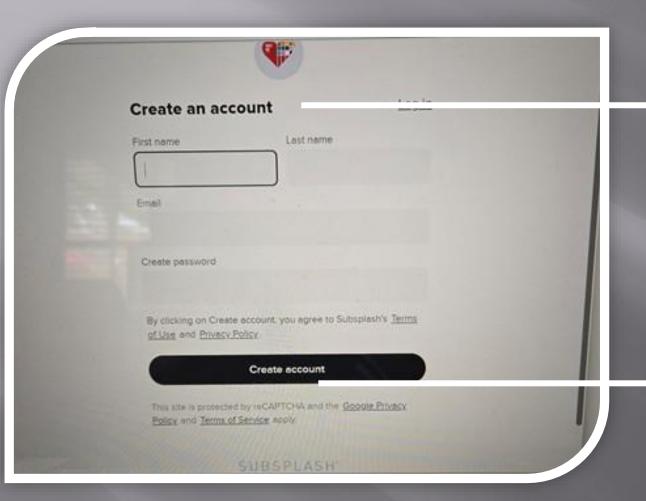
SETTING UP NEW SUBSPLASH GIVING ACCOUNT.







- 1.You will come to this screen.
 - 2. Click here to create your SubSplash account login and password.

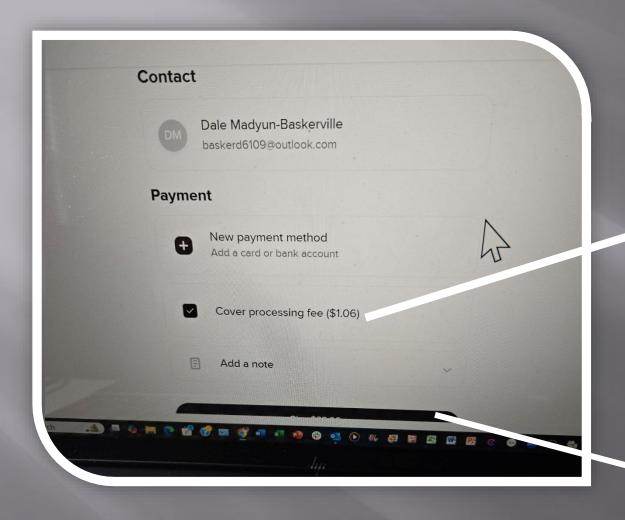


1. You will come to this screen.

2. Create your SubSplash account login and password.

Hint: You can use your email from Easy Tithe

When finish typing in your email and new password click create an account.



- 1. You will come to this screen.
- 2. Here is where you can create recurring payment to different funds.
- 3. You can also opt out of paying processing fee's by unchecking this option.

WARINING IF YOU LEAVE THIS OPTION CHECK YOU WILL BE CHARGED PROCESSING FEE.

4. Click on this box to continue to complete process your choices.

5. HOW DO I DOWNLOAD THE MCCCDC SUBSPLASH APP TO MY PHONE?





ANDROID USERS:

Android phone user go to the play store

Search for the Church App



- Install the Church App on your phone
- Once you have installed the Church App on your phone open the app and search for Metropolitan Community Church of D.C by using the coded: :G92P6B".
 (Please include the colon at the beginning of the app key in your search) MCCDC current app will be shown.



APPLE USERS:

- Go to <u>apple store</u> for Apple phone users and for Android phone go to the play store
- Search for the Church App (SubSplash)
- Install the Church App on your phone

Once you have installed the Church App on your phone open the app and search for Metropolitan Community Church of D.C by using the coded: :G92P6B". (Please include the colon at the beginning of the app key in your search)) MCCDC current app will be shown.

4. HOW DO I GIVE USING TEXT MESSAGE?



How Donors Use Text-to-Give:

- 1. Type in the following number like you would send a text message to a friend: 1-888-364-4483 (GIVE)
- 2. Type in the following text message to that number:

GIVE4UNITY

3. You will receive a link automated reply containing a link to your Subsplash giving page to complete the donation:



For App questions contact
Dale Madyun-Baskerville or Sheila Chittiams
email us at: mccdcapp@mccdc.com
and we will reply to your email.
Please add your phone number in the email if
you like us to call you.



Still have questions? Contact
Chocolatte' Miller
at treasurer@mccdc.com with issues and he
will responded to your CONCERNS. 36

