



BOARD OF DIRECTORS MEETING NOTES

September 25, 2018, 7PM

Moderator: Rev. Dwayne Johnson

Board Members: Lilah Blackstone, Jim Garner, Linda Hornsby (absent due to work), Terri Neal, Knut Panknin (absent due to travel in Germany), and Bobbi Strang.

Guests: Rev. Cathy Alexander, Elody Huttner, and Jeffrey McGary, CPA (for the first portion of the meeting)

- Presentation of 2017 Financial Statement – Rev. Cathy

Jeffrey McGary, CPA, gave a presentation of the Financial Statement for MCCDC for 2017, which he prepared for the Board. The preparation was expedited as it was an item needed by SunTrust to approve the subdivision of the M Street lot. Mr. McGary responded to a series of questions from the Board members. He also prepared and share the 2017 Income Tax Return for MCCDC, which was signed by the Clerk, Jim Garner. The Church owes \$752 in taxes.

After presenting the Financial Statement and taking questions, Mr. McGary departed the meeting.

Opening Prayer

1. Rev. Dwayne asked each board member present to share their prayer requests and then Rev. Dwayne led the group in a prayer lifting up each of the requests offered by the board members.
2. Approval of Agenda (Voting Item)
 - **Bobbi moved to approve the meeting's agenda which was seconded by Lilah. The motion was unanimously approved.**
3. Consent Calendar (Voting Item)
 - Clerk's Report – Jim shared a written report to the Board, which specifically noted that on August 24, 2018, he had signed the subdivision document prepared by Lock7 to be presented to SunTrust for approval. This was signed to effectuate the sale agreement approved by the Board.
 - Sr. Pastor's Report – Rev. Dwayne provided a written report to the Board members.
 - Trustees' Report

Terri moved to accept the reports presented in the Consent Calendar, which was seconded by Bobbi. It was unanimously approved.

4. Priority Board Items: (60 minutes)
 - Drama Ministry Fundraising Proposal (Next steps/not a voting item)
 - The Board noted that the Executive Committee will meet with the Drama Ministry representative(s) on October 9, and the issue will be addressed at the next Board Meeting. To help address the proposal, the Board shared some questions that the Executive Committee should explore when meeting with the Drama Ministry.

- The Board was asked to send additional questions to Knut and Jim and Rev. Dwayne prior to the Octo 9 meeting.
- Upcoming Board Election Recruitment – Rev. Dwayne/Knut
 - Bobbi shared with the Board that she will not be a candidate for another term on the Board. She plans to dedicate her service b continuing to be a part of Eclectic Praise. The Board thanked Bobbi for all her service to the church and for being a part of the Board for the past few years.
 - Rev. Dwayne will make announce Sunday services and a message will be shared through the MCCDC E-blast.
 - Rev. Dwayne asked Board members to recommend 2-3 names for potential candidates.
- Sale of Adjacent M Street Lot – Jim provided an update on recent activities.
 - An appraisal of eh church property remaining after the subdivision and sale of the M Street lot has been completed
 - The appraised value is \$5.6 million
 - The Appraisal has been shared with bank
 - The appraisal cost \$5000, which will be submitted for reimbursement to Lock 7 at closing as part of the costs of the subdivision.
 - Subdivision of M Street Lot
 - As mentioned int eh Clerk’s report, the Clerk signed the subdivisions plans on August 24, 2018, and it has been sent to Sun Trust for their consent.
 - Survey of the property
 - SunTrust approval requested an ALTA survey be completed as a prerequisite to consenting to the subdivision.
 - The survey was arranged by Lock 7 and has been completed.
 - 472 Ridge St Zoning
 - As part of the sales agreement, Lock7 agrees to complete the development of a third unit at 472 Ridge Street. However, it is contingent on obtaining zoning approval to develop a third unit at the property.
 - Rev. Dwayne, Knut and Jim appeared at a meeting of the Advisory Council for the Neighborhood (ANC) to share the zoning request. The ANC approved a motion to submit a letter supporting the zoning request to the DC Board of Zoning Adjustment.
 - The Board of Zoning Adjustment meets on November 9 to consider the zoning request.
 - Investment strategies – we continue to gather information on possible approaches for investing the proceeds of the sale into socially responsible investments.
 - Liaisons to the developer – nothing needs to be done by the liaisons until sale is closed.
 - Communication with Congregation
 - The August and September “church chats” have been productive and meaningful.

- Board members are scheduled to discuss updates with Congregation
- Proceeds Advisory Team proposal (possible voting item)
 - Jim discussed idea of creating a subcommittee to recommend the best use of eh \$55,000 in proceeds that will be available after the closing on the M Street lot sale. The consensus was to proceed with a subcommittee The Board discussed some possible members of the subcommittee, including Linda Hornsby and possibly another board member and Brian Scott and another congregant.
 - **Jim made a Motion to establish a Proceeds Advisory Team to include members of church to make recommendation to the Board for how to use \$55,000 after the closing on the sale of the M Street property. Terri seconded the motion. The motion was adopted unanimously.**
- Approval of Denomination Assessment Agreement (Voting item)
 - Rev. Cathy reviewed the proposed Agreement with the Denomination to pay MCCDC's assessment. The agreement calls for MCCDC to pay a monthly assessment of 6.5 percent (down from 11 percent) beginning in October 2018 and through October 2019; to pay \$500 on the 10th of each month to pay down the past due assessments; and to that MCCDC will make two additional contributions/offerings for the denominations – one in October and one during Easter.
 - **Bobbi moved, and Lilah seconded, a Motion to approve the denomination assessment agreement, including the two additional contributions/offerings as described by Rev. Cathy. The motion was unanimously approved.**
- Treasurer's Report – Terri and Rev. Cathy discussed budget items
 - Regularly receiving rental payments from apartment units at 472 Ridge (about \$5500 per month), which is very beneficial to the church.
 - Rev. Cathy reported that the church was able to renegotiate the contract with our waste disposal provider from the prior amount of over \$800 per month to a new reduced rate of \$258 per month)
 - Rev. Cathy and staff member Sonja Grant and Trustee Scott Frazier have been proactively gathering information to help facilitate the new agreement.
 - Greg Snyder is working with roofing companies to obtain a quote for roof repairs.
 - 2019 Budget Preparation – Rev. Cathy provided information to start the Board's discussion on preparing a budget for 2019 to present to the congregation at the Congregation Forum and Meeting that will come up in November.
 - The consensus is to develop a narrative budget built on the foundation of the new Strategic Plan.
 - The Board agreed to have a Budget Work Session on Tuesday Oct. 2, 2018, at 6 p.m.
 - The budget to present to the congregation must be approval by the Oct 16 Board meeting

Jim moved, and Terri seconded, to receive the Treasurer's report and the accompanying Financial Compilation of 2017, presented earlier by Mr. McGary. The motion was approved.
- Strategic Plan Rollout – Rev. Dwayne provided an update

- We are in the information push phase for Strategic Plan Rollout and creative communication of key elements of the plan is critical.
- The theme through October: “Trusting God with our Aspirations”
- The intent is to continue the Aspirations Theme in 2019
 - Rev. Dwayne requested that the Board provide feedback for how information push is going.
 - We are now looking to move to implementation phase
 - Must identify 3 most important things out of strategic plan
 - What is the “must “do?”
 - Meeting with our strategic plan consultant soon.
- Suggestion that other ministries incorporate strategic aspirations.

5. Other Discussion/Informational Items:

- Shout-Outs – the board offered the following shout outs:
 - Rev. Cathy for negotiating the new Denomination Assessment agreement
 - Rev. Cathy, Sonja Grant, and Scott Frazier for proactively working to obtain a more favorable agreement with our waste disposal provided achieving a significant reduction in the monthly rate
 - Johanna for work with the Eclectic Praise ministry and stepping up to learn how to play drums.
 - Rev. Cathy for representing our congregation at the Wesley Theological Seminary event.
 - Pam Stephens for being a hard worker behind the scenes and consistently helping out.
 - George Hendrickson for his ministry of assisting MCCDC at services, including handling the name tags and helping with the alter each Sunday.
 - Sonja and Michael for assistance with a recent challenging funeral service
- Future Church chats – Rev. Dwayne
 - The next Church Chats are scheduled to occur on October 28, 2018 and on January 27, 2019 at 10 AM and 12:30 PM
 - Susan G. Komen Race for the Cure report out – Rev. Cathy reported that the congregation was successful in raising over \$2600 and having 12 walkers participating, wearing pink tutus and wings.
- Other Matters
 - The Pastoral Care Ministry will host a service on Saturday evening September 29th and Lauren Bennett will preach on Sunday, September 30th.

6. Announcements/Events

- Walk to End HIV – October 27, 2018

Adjournment/Closing Prayer – 8:52

Bobbi moved that the meeting be adjourned, and Lilah seconded the motion. The motion was approved unanimously.

Rev. Cathy led the group in a closing prayer.