



BOARD OF DIRECTORS ZOOM MEETING

Meeting Minutes

May 17, 2022, 7PM

Moderator: Rev. Dwayne Johnson

Board Members: Lilah Blackstone, Johanna Hardy, Terri Neal, Knut Panknin, Phil Helbling

Trustees: Ace Barbari, Scott Frazier, Cecelia Hayden-Smith, Tamara Orebaugh and Denise Wright

Guests: Rev. Cathy Alexander, Dr. Carla Sherrell, Dr. Teresa Tygart

1. Song (Johanna) – Walter Hawkins “Marvelous” and Scripture (Dr. Carla) Psalm 103
2. Approval of Agenda – Motioned by Phil and Knut, motion passes to accept the agenda.
3. Consent Calendar – Motioned by Lilah and Knut, motion passes.
 - Pastoral Report
 - Trustees Report – There was to be an update from Scott regarding the Security Grant but he did not receive the information in time to share with us.
4. Treasurer’s Report –
 - Balances: General Fund \$1871.19. Terri deposited \$597.00 last week. We still have \$108,570.77 in holding in the General Fund from BHT. Eagle Bank emergency fund still at \$25K. Buchanan Fund at \$689.74. \$87,104.00 left remaining from the \$175K that was approved by the congregation in June 2021. \$4227.55 in rental income from 472 Ridge Street transferred.
 - Easy Tithe had a total volume of \$85,908 on the year so far which is down \$7797 from this time last year.
 - Katie Keith’s legacy gift – of \$158K has helped with the General Fund getting this far this year.
 - Rev. Cathy suggested that perhaps we need to transfer some of the funds from the Schwab account where the legacy gift of Larry Rowe has been held for more than a year to transfer into the General Fund to cover payroll.
 - Schwab investment funds have dropped approximately \$44K due to the recent market drop.
 - Motion to receive the Treasurers report: Phil and Lilah, motion passes.
5. Support for Financial Responsibilities and Processes
 - Check sign ups. Lilah will take the 3rd Sunday of every month. Phil will take the 1st Sunday of every month. Terri will take the 1st of every month. Knut will be there the 2nd, 4th and 5th Sundays of every month. Knut and Johanna will do

June 26th, July 3rd and July 31st. July 26th both Knut and Johanna. Knut will take the 22nd and 29th of May. The BOD will revisit this schedule every month to make sure we have check signing duties covered. Ace Barbari asked if a Trustee could be a check-signer. Pastor Dwayne said that would work too.

6. Generosity Campaign update – This coming Sunday Rev. Cathy and Rev. Dwayne will meet to plan out the final part of this phase of the campaign. Generosity team is meeting this week and will be working on our elevator speeches. Looking at the possibility of doing a financial seminar called “Grace Abiding” or possibly “Abiding Grace”. And then in the fall we’ll be looking at legacy giving.
7. Covid 19 Advisory Team Update/ Reopening update – Now tentatively looking at June 12th reopening.
8. Discussion of the open BOD position – The BOD can make an appointment that would stand until the June Congregational meeting. Another option would be to not fill the position and have it filled at the Congregational meeting. Phil asked about interest from the two trustees on the call if they have an interest being on the BOD. Ace said he may or may not be able to commit based on his activities and his current looking into properties in Florida. Tammy indicated she is not interested in serving on the BOD. Knut clarified that the by-laws preclude serving as both a BOD member and a Trustee, so if a Trustee wanted to serve on the BOD they would have to resign as a Trustee.
9. Other items (to be discussed, as needed)
 - Virtual church update
 - HVAC Replacement update – Terri gave a brief update on payments
 - Innovation Hub update
 - Sanctuary Screens Project
 - Mid-City Development – No update.
 - Early Learners Academy Update – Having a set up for the infant program in the sanctuary. The DC inspector will be coming in and inspecting that tomorrow. Also working out the details of dates when there may be conflicts on dates the church needs to use the sanctuary. Terri asked about the details of the monthly payments are now that the Early Learners Academy is ramping back up. Rev. Cathy explained there are two contracts with different payments for different types of things such as a straight rental for the sanctuary.
 - 50th MCCDC Anniversary -No update
 - Discussion on the Buchanan Fund – Rev. Cathy explained the Buchanan fund is one of the few restricted funds the church has. Rev. Cathy will research the original charter of the Buchanan fund and what it was originally for so we can discuss its future moving forward.
 - Shout-Outs – Rev. Dwayne gave a shout out to Knut for his mothers day presentation. Knut gave a shout out to Scott for all he is doing related to repairs and the security grant. Mark Allen Cortez our bookkeeper was given a shout out by Rev. Cathy.
 - Scripture and Song for following meeting – Phil – scripture. Dr. Teresa – song.

10. Announcements/Online Events

11. Executive Session- motion to enter executive session Terri and Knut, motion passed.

Topic is the tenant in 472 Ridge Street who is approximately \$5K behind in rent.

Pastor Dwayne reported that the tenant has stated that it is his intention to move to a home that is more mobility acceptable. Melvin has advised the tenant to formalize that he intends to move out in writing to the management company.

Board discussed directing the management company to proceed with eviction.

Pastor Dwayne asked someone to draft a letter to the management company.

To investigate the situation with someone living on the property that is not on the lease and proceed with eviction of that or those individuals. And to the costs associated with eviction. Phil will take the action to draft letter and have it to the board tomorrow.

Motion Phil and Lilah

Motion Phil and Knut