



BOARD OF DIRECTORS ZOOM MEETING MINUTES

March 16, 2021, 7PM

Moderator: Rev. Dwayne Johnson

Board Members: Lilah Blackstone, Johanna Hardy, Terri Neal, Knut Panknin, Phil Helbling, and Monika Lawrence

Trustees: Scott Frazier, Tamara Orebaugh, Cecelia Hayden-Smith, and Denise Wright

Guests: Rev. Cathy Alexander, Dr. Carla Sherrell

Opening Prayer by Rev. Dwayne

1. Song: Alabaster Box by Cece Winans (Lilah Blackstone)
2. Scripture: Job 33: 12 (Phil Helbing)

3. Approval of Agenda

Phil moved to receive the Agenda. Knut seconded the Motion. The motion was passed unanimously.

4. Consent Calendar

Terri moved to approve the Consent Calendar. Monika seconded the motion. The motion was passed unanimously.

- Clerk's Report – n/a
- Sr. Pastor's Report – provided to Board for review and discussion.
- Trustees' Report – Given the financial implications of the roofing repair proposal, Terri provided an update about the church's finances, including:

Status of funds and accounts –balances for the following MCCDC accounts:

- SunTrust General Fund: \$45,874.78
- SunTrust Buchanan Fund: \$765.61
- Eagle Bank (Emergency Fund): \$25,000
- Fidelity (FRFTF): \$797,403.79 = FRFTF (Note: **\$42,513.04 of the \$797,403.79 remains of the amount that the congregation approved for major infrastructure projects.** =\$2,000 was auto-transferred from FRFTF and deposited into ST as monthly interest income.

Paycheck Protection Program (PPP) loan update –

- PPP FORGIVENESS APPLICATION STATUS - The SBA completed their review of MCCDC's forgiveness request on 3/1/21. In February of this year,

Terri Neal resubmitted the forgiveness application and uploaded documentation to support that MCCDC used its \$40,657 PPP funds for payroll, healthcare, mortgage and utility expenses. The SBA forgave 100% of MCCDC's \$40,657 PPP + \$338.81 in Interest for the PPP that MCCDC was approved for on April 27th of last year.

- **PPP FORGIVENESS APPLICATION - PPP DRAW 2 APPLICATION** – Application is being prepared by Terri Neal and Monika Lawrence to meet the March 31st deadline.
- Income and Expenditures update – \$4,523.47 in Rental Income from 472 Ridge St property, transferred to ST monthly: (on 3/7/21). A smaller transfer than usual because of maintenance issues that were paid for from the rental proceeds (e.g. a hot water heater wasn't working).
- 2021 Budget Working Group update – n/a - will be discussed at next meeting.
- Legacy Giving Recognition –n/a - will be discussed at next meeting.

Knut moved to approve the Treasurer's report. Phil seconded the motion. The motion was approved unanimously.

5. The Board met with new Church Administrator Mr. Melvin Moore.
6. The Board received a presentation from Scott Frazier (Trustee) for roofing proposal/potential vote item
 - Five contractors were discussed. After review and discussion, the Board of Trustees recommended Maggio Roofing as the contract for the flat roof repair.

Phil moved to approve the Maggio Roofing bid for the roof replacement. Terri seconded the motion. The motion was passed unanimously.

- Rev. Cathy volunteered to work with the Trustees to get the contract signed. Lilah will volunteer to assist Rev. Cathy and Trustees with getting the contract executed.

7. Priority Board Items
 - Treasurer's Report – Terri
 - Status of funds and accounts –
 - Paycheck Protection Program (PPP) loan update
 - Income and Expenditures update
 - 2021 Budget Working Group update
 - Legacy Giving Recognition

Discussed ahead of Trustee presentation.

8. Stewardship engagement –will be discussed during April's meeting
 - next steps regarding our engagement with Horizons Stewardship/ Tom Melzoni

9. Virtual Church: Dr. Carla gave a presentation on the results of her virtual church survey and answered questions asked by several board members. The Board thanked Dr. Carla for her stewardship of this process.

10. Recruitment of Trustees – Knut

- Vote on the new Trustee candidate Aysar (Ace) Barbari

Knut moved to approve Ace Barbari as a new Trustee. Lilah seconded the Motion. The motion was passed unanimously.

11. Discussion re possible Board-organized Town hall/church Chat regarding c19

- Can discuss date based on email discussions
- Need to prepare and be available for questions

12. Shout-Outs

- Terri – for her work on the PPP loans.
- Rev. Carla – for her work on virtual ministry.
- See Rev. Dwayne’s messaging - those that helped with onboarding Melvin.
- Johanna and Dale for assistance with video production each week.
- Dale for help with Bill’s memorial.
- Knut for multiple hats that he wears. All trades. Help with virtual services in all aspects.
- Recording of Giving/Generosity Messages
 - *Knut Panknin February 14 (Due on the 10th)
 - *Terri Neal February 21 (Due on the 17th)
 - *Lilah Blackstone February 28 (Due on the 24th)
 - *Johanna Hardy March 7 (Due on the 3rd)
 - *Phil Helbling March 14 (Due on the 10th)
 - *Monika Lawrence March 21 (Due on the 17th)
- Scripture (Monika) and Song (Johanna) for following next week

13. Announcements/Online Events

Monika moved to adjourn the meeting at 9:20pm. Knut seconded the motion. The motion passed unanimously.