

Board Meeting Notes for 10/12/25

Meeting called to order by Rev. Dwayne at 12:03pm. Members present were Darryl, Shirley, Tim.

Tina and Sheila were absent.

Guests included Tammy, Brian, Donald, and Dr. Carla.

Location: The MCCDC upstairs conference room.

Quick recap

The meeting began with discussions about board recruitment and financial management matters, including open positions and a matching campaign initiative. The board addressed significant financial challenges, including a shortfall in plate offerings and delayed payments, while reviewing recent financial transactions and discussing budget updates. The conversation ended with discussions about improving board engagement and church activities, including new member orientations and the need for better communication among board members.

Next steps

- All Board Members requested to respond to emails from Reverend Cathy within 1-2 days. Rev Cathy emphasized that questions are good to ask.
- Board Members to consider serving on the board for upcoming elections .
- Reverend Cathy to work with Melvin to restore the financial reporting in the Sunday worship folder showing income, budget figure, and variance.
- Dr. Carla volunteered to pay for the building appraisal. The Board as a body was very appreciative.
- Reverend Cathy will ask the appraisal company if payment can be made by credit card.
- Reverend Cathy and team to update signature cards at Truist Bank due to the treasurer's departure.
- Request Tina to share her instructional video on using the check deposit machine.
- Board Members requested to help Reverend Cathy make phone calls to vendors to determine current balances.
- Board Members to consider where God is leading them regarding the Generosity Campaign and matching funds.
- Daryl to handle check signing next Sunday.
- Board Members requested to attend the Generosity Cookout on October 26th.
- Board Members to participate in counting offerings after collection during Sunday services.

Board Recruitment and Financial Transition

The meeting focused on board recruitment and financial management. Three board positions are open for election in November, including two 3-year terms and one 1-year term. Chocolat resigned from the board and treasurer position, but the board decided not to fill the treasurer role due to the upcoming election. The transition team, including Reverend Cathy, Tina, and Tim Helm, is managing financial matters. The board is actively recruiting new members and encourages conversations with potential candidates.

Matching Campaign Donation Challenge

The generosity team announced a matching campaign where anonymous donors have pledged up to \$27,000, and the congregation is invited to match this amount by November 30th. The campaign, which runs alongside the existing intention path initiative, will culminate in an announcement on the first Sunday of December.

Financial Challenges and Budget Updates

The board discussed financial challenges, including a \$30,000 shortfall in plate offerings and being 3 months behind on assessments and pension payments. Rev. Cathy shared updates on recent financial transactions, including transferring \$26,000 from a trust fund and \$8,000 from the Eagle Bank account to the general operating fund. The board was informed that while overall finances are not in dire straits, they are not out of the woods yet, and may need to divert salaries temporarily to ensure other bills are paid. Brian raised questions about updating the budget to account for new expenses, and Rev. Dwayne acknowledged the need to improve tracking of line items and provide more detailed budget reports to the board.

Church Financial Operations Review

The board discussed financial matters, including current expenses and the need to update the congregation on budget variances. They addressed the importance of prioritizing payments and the need to move the check deposit machine to a more accessible location. The group also discussed a pending loan application with Hingham Bank and the need for an appraisal of the building. Reverend Cathy emphasized the importance of board members responding to emails and staying engaged with church activities. The conversation ended with a discussion about new member orientations and the need for more board member involvement in church activities as much as possible.

Adjournment

Darryl moved for adjournment, Shirley seconded the motion. It was approved unanimously. The meeting ended with prayer at 1:17pm.