



## BOARD OF DIRECTORS MEETING NOTES

*June 20, 2018, 7PM*

**Members Present:** Rev. Dwayne Johnson, moderator, Lilah Blackstone, Jim Garner, Linda Hornsby, Terri Neal, and Knut Panknin, Vice Moderator. Bobbi Strang was unable to attend due to illness. **Guests:** Rev. Cathy Alexander.

**Opening Prayer --** Meeting convened at 7:05 p.m.

1. Song and Scripture

- In lieu of a song and scripture, Rev. Dwayne asked everyone to share a praise request and/or offering for which we are grateful. Thereafter, Rev. Dwayne shared the opening prayer.
- The Board then took action to formally affirm the email vote on the motion to approve execution of the Real Estate Sale Agreement with Lock 7 regarding the M Street property, which was presented to the Board on May 26<sup>th</sup>. **Terri moved that the Board formally affirm the vote approving the sale and Knut seconded the motion. It was unanimously adopted.**

2. Approval of Agenda

- **Terri made a motion to accept the Agenda as drafted and Lilah seconded the motion, which was unanimously approved.**

3. Consent Calendar

- Clerk's Report – ACTION: Approval of the minutes of the Special Meeting held on May 26, 2018, and confirmation of the vote on the Motion (see written report).
- Sr. Pastor's Report – May Report by Rev. Dwayne
- Trustees' Report – Trustees were unable to meet on Sunday due to participation in the pancake breakfast events. No report.  
**Lilah Moved to receive consent calendar and Knut seconded the motion. It was approved unanimously**

4. Informational Items:

- Shout-Outs – the Board shared the following “Shout Outs”:
  - Everyone who contributed to and attended Interfaith Pride Service
  - Jackie Laughlin (significant involvement contributions to church)
  - Linda Hornsby for coordination of pancake breakfast
  - Knut for his leadership and everyone who participated in our Pride efforts
  - God for cooler weather (smile)
  - Alan Stapley for his efforts in keeping the church clean and everyone who helped for the pancake breakfast.
  - Rev. Cathy for her efforts in securing Early Learning Academy as a new tenant in our building.
  - Sonia Grant for all her work in securing space rentals of our building.

- Anniversary Event Wrap Up Report - Rev. Dwayne and Rev. Cathy
  - Final Report including financial information is not quite ready
  - Team did remarkable job in pulling everything together
  
- Pride 2018 Recap –
  - Knut provided recap of 2018 Pride, noting MCCDC’s presence at various pride events, including the Capital Pride Parade and Festival. He noted that it was challenging this year as other partner churches were not as involved and that we did not have as many congregants participating in the parade as in prior years.
  
- Board Retreat Priorities and identified Interests/Passions – Rev. Dwayne/Knut
  - Each board member identified their passion and strengths that can be used in support of financial generosity. Each member indicated particular areas they plan to focus on.
  
- Sale of Adjacent M Street Lot
  - Update on activities was provided by Jim and Knut
  - Every Board member voted in favor of motion of special Board meeting re May 26<sup>th</sup> action.
  - The Real Estate Sales Agreement with Lock 7 was executed on May 31<sup>st</sup>
  - An engagement letter has been received from our lawyers (Cozen O’Connor) for representation on rezoning 472 Ridge Street to allow for a third rental unit on the property. As part of the sale, Lock 7 has agreed to renovate and develop a third unit on the property, but the property needs to be zoned to allow for three units. The Board directed Jim and Knut to seek revisions to the proposal before signing.
  - Under the sale agreement, the closing and payment of funds from Lock 7 will occur 30 days after the subdivision of the M Street lot from the rest of the MCCDC property.
  - Next Steps -- Knut provided update of steps that need to occur:
    - 472 Ridge St Zoning and Renovation Work Plan approvals
    - Appraisal and Survey of the Property to support the Subdivision of M Street Lot
  - Liaison(s) to the developer – it was agreed that meetings would be set up with those interested in serving as liaisons and determine if we may pursue a team approach with a liaison lead.
  
- Day Care Center Update
  - Rev. Cathy provided update on Early Learning Academy
  - Efforts are going well. Daycare is scheduled to begin operations in the basement of the Church in July.

## 5. Discussion/Voting Items

- Strategic Planning – Rev. Dwayne provided an update and asked for discussion and initial feedback of Board. It was agreed that he would send the current strategic plan draft to the Board members and request any feedback. (7-day deadline).

- Engagement Letter with Cozen & O'Connor re: Zoning matters –Knut and Jim will have discussion with attorneys regarding terms and fees and seek revision of the letter.
- Treasurer's Report
  - Rev. Cathy provided update on church expenses, walking through key expenditures and account balances.
  - **Knut moved to accept the Treasurer's report and Linda seconded the motion. It was unanimously approved by the Board.**
- Partnership Sunday (August 12) – As set out in the Pastor's Report, the Board considered the request that the church service on August 12 be a Joint Worship Service with UFCDC. There will be only one worship service that day. **Knut made a motion to have joint service on August 12, 2018, Terri seconded the motion. The motion was unanimously approved.**
- Other Matters
  - Backpack for Kids – This fundraiser event is one our signature community support efforts. Knut provided update for this year's initiative and noted that we need someone to take on a leadership role for this project.
    - Lilah, Linda, and Cathy volunteered to handle the logistics and planning surrounding MCCDC's participation this year.
  - Confidentiality agreements were passed out to Board members and Rev. Dwayne asked that Board member review and sign and return them to the Pastor's inbox.
  - Next meeting will be Wednesday, July 18, 2018, at 7:00 p.m. Terri offered to provide the scripture and Lilah will share a song at that meeting.

#### 6. Announcements/Events

- Middle Adults versus Young Adults Kickball Game

**Adjournment/Closing Prayer – Jim moved to adjourn the meeting and Lilah seconded the motion. It was unanimously approved. The meeting adjourned at 9:27pm and Rev. Dwayne led the group in a closing prayer.**