

**Minutes of the MCCDC Board of Directors
Tuesday, November 15, 2016**

Members Present: Rev. Dwayne Johnson, Dr. Veronica Franklin, Kathleen Carey, Tim Helm, John Merriwether, Bobbi Strang

Guests Present: Rev. Cathy Alexander, Jim Garner, Donte Hunter

I. Call to Order

Rev. Dwayne called the meeting to order at 7:14 p.m.

II. Song/Scripture & Opening Prayer

Rev. Dwayne shared scripture from Jeremiah 33:3 and the song "Truth" from Ruthie Foster.

III. Agenda

Kathleen moved to receive the agenda and Bobbi seconded. The motion carried.

IV. Consent Calendar

Bobbi moved to accept the consent calendar and John seconded. The motion carried.

V. Informational Items

A. Shout Outs

A shout out went to Silvia Middleton and David Froemming, the team leads for MCCDC's participation in the Walk to End HIV on November 12th.

B. Trustee Update

Jim Garner gave an update on the gender-neutral restrooms. The bathrooms will be finished prior to November 20th but the signs will not be available yet. Therefore, the Trustees will put in temporary signs in the meantime.

There was also a discussion on cameras for tenants at 472. While Tim questioned their purpose, Rev. Cathy said that tenants would like to see who visitors are prior to allowing them into the units. The cost estimates presented were reasonable but Kathleen requested a second estimate.

C. Compilation Update

Rev. reported that Jeff McGary has not delivered on the financial compilation yet. Kathleen said she would follow up with him by phone.

D. Agenda for Congregational Meeting

As Knut was not present, he had shared the agenda for the Congregational Meeting with the Board in advance. He also said he would prepare the ballots for elections.

E. Update on Nominations

At the November 20th Meeting, the congregation will vote on five positions for the Board of Directors: two 3-year term positions (serving through 2019), one 2-year term position (serving through 2018) and two 1-year term positions (serving through 2017). For the Lay Delegates, all three positions will be voted on.

Kathleen gave an update on the nominations. To date, there are three candidates for the Board (Lilah Blackstone, Tim Helm, Knut Panknin) and two positions remain open. Rev. Dwayne suggested to have a full slate and to talk to people we have not tapped yet. Kathleen asked whether it was required for candidates to run for specific terms. Tim added that it would be good if candidates would be recruited with a specific term request, such as a one year commitment only.

Rev. Dwayne said that he thinks the Board could make a determination on the specific terms but needed to check the rules in the Bylaws.

There are three candidates running for the Lay Delegate positions: Chocolattè Hatcher-Miller, Cecelia Hayden-Smith and Steve Jones.

F. 472 Update & Forum 2017

Tim reported that there was no update on the basement unit. He would meet with Rev. Cathy and engineers to talk about the options we have. Tim also said that Crescent Property Management was still contacting Mark Kornmann but that the contact information has been updated. There has also been a water leak reported by tenants that Denis is fixing.

G. Emergency and Safety Procedures

Jacqueline Laughlin is still working to bring the ideas for emergency procedures into a formal structure that will serve as guidelines for Staff, Ushers, Board and Pastoral Care Ministers. The Board will vote on the guidelines once they have been formulated.

Bobbi said that many in the congregation would get involved with direct action due to the election results. It would be important for us to provide safety and first aid, and it might be a good idea to align with other churches and organizations.

VI. Discussion/Voting Items

A. Treasurer's Report and Budget Update

Rev. Cathy presented the financial report. There was a discussion around the budget for each line item and actual expenses that members of the Board would like to see.

Tim suggested that any remaining rental income earned after payment of the construction mortgage be transferred from the Eagle account to the SunTrust account on a monthly basis and allocated to the funds designated by the Board. (15% for 472 reserve/taxes; 75% for mortgage for 472/474 and 10% for savings fund).

For 2016, Tim also advocated using the money designated for the savings fund to be used to pay down the \$10,000 credit card balance since it comes with an 18% interest charge.

Kathleen questioned whether it was the original intent of the Board to apply 472 incomes to mortgage payments for both buildings.

Kathleen moved to accept the Treasurer's report and Bobbi seconded. The motion was approved.

B. Christmas Concert

There was a discussion whether it would be possible to send a year-end giving report to church members who had pledged a certain amount this year, and whether this report should be sent as a letter with an additional ask around "Giving Tuesday". John advocated for a more public appeal and Veronica suggested identifying potential givers that had given substantially in the past.

Rev. Cathy added that the list of people to be asked should be divided and that Board Members should individually call people on that list.

On the Christmas Concert, Kathleen asked why there was only one night for the concert and a dress rehearsal instead of two nights. This would send a bad message on the strength of our Music Ministry. Rev. Dwayne said that health issues were one explanation and that he was getting push back from the Music Ministry leadership around this question.

Tim moved to approve the Christmas Concert and budget and Bobbi seconded. The motion carried with Kathleen abstaining.

VII. Executive Session

Tim moved to go into Executive Session and Kathleen seconded. The motion carried. Tim moved to come out of Executive session and Kathleen seconded. The motion was approved.

Adjournment

Kathleen moved to adjourn at 9 p.m. The motion was seconded by Bobbi and carried. Rev. Dwayne closed the meeting in prayer.