

**Minutes of the MCCDC Board of Directors
Tuesday, July 21, 2015**

Members Present: Fenicia Ballard, Kathleen Carey, Dave Jenkins (on phone), Rev. Dwayne Johnson, Mark Kornmann, Knut Panknin, Bobbi Strang

Trustees Present: Jim Garner

Guests Present: Rev. Cathy Alexander, Quanti Davis

Call to Order/Opening Prayer

Rev. Dwayne called the meeting to order at 7:01 p.m. and he opened with a prayer.

I. Consent Agenda

Mark said that there is no trustees report and Rev. Dwayne asked to change the agenda and have Quanti Davis present his proposal for a fundraiser as the first item, as he had another meeting right afterwards. Knut moved to receive the updated consent agenda. Bobbi seconded and the motion was approved unanimously.

II. Discussion/Voting Items

Fundraising Proposal

Quanti Davis presented his proposal for a pet calendar fundraiser and said that he would like to take this on as his project. The idea is based on a similar fundraiser by MCCDC's Ft. Lauderdale church. The calendar would present three fundraising opportunities with a total projected income of \$3,000-4,000:

1. Participants who would like to have their pet photos included in the calendar would be asked to pay a small participation fee of \$5 per photo submitted.
2. Congregants will be invited to vote for their favorite pet photo and pay a fee of \$0.50-\$1 per vote.
3. The calendar would be up for sale and cost \$15, with discounts for orders of more than one. Congregants would pay for their order upfront, so that there would be little or no overage in terms of printed calendars.

The timeline for the fundraiser would be as follows: Quanti Davis would like to present the fundraiser in late August, submissions for photos would take place in September, October would be the time for votes, and in November the winning photos would be announced. Ideally, the calendar would be printed and ready for sale in early December, around MCCDC's annual Christmas concert.

The Board wanted to know what the production cost for the calendars would be and Quanti Davis said he would provide that information. Fenicia also recommended a graphic designer and printer (Robert Mignon, Minuteman Press in Laurel, MD).

The Board decided to take a vote on this proposal by email, once the projected costs for production will have been provided.

III. **Consent Agenda**

Bobbi moved to approve the consent agenda. The motion was seconded by Knut and was approved unanimously.

IV. **Informational Items**

A. **Shout-Outs**

Shout-outs went out to:

- Jerry Miller from the choir for his faithful service and generosity; he will move to Florida for a new job opportunity.

B. **472 Update**

Mark reported that he met with contractor Dennis Cruz and that they did another walk through. Dennis measured the windows, and he will order new ones and start work as soon as the loan from Eagle Bank has cleared. Dennis also said that the brick wall in one of the bedrooms needs to be covered with dry wall and that the doors need to be fixed in order to be locked properly. He will first clean up and organize. Mark also reported that Eagle Bank has not come back with their appraisal numbers yet and that he and Lance have set up an account for appliance purchases at Home Depot.

Mark has received a copy of the contract from Dennis Cruz and will send it to Kathleen and Dave. Kathleen will update and add language as laid out in other model contracts, so that the church is better covered this time.

C. **45 Years Campaign**

Rev Dwayne presented the updated letter for the congregation and the Board discussed the campaign's timeline. Mark suggested getting the pledges in by August and then following up with congregants in the coming months. Fenicia preferred to have a campaign goal but no fixed end date for the campaign. Kathleen said that the 45 years campaign will be separate from the stewardship

campaign for regular giving for 2016 and that the database for giving will need to be set up accordingly. Mark added that other fundraising campaigns of the church will tie in and count towards the total 45 year fundraising campaign goal of \$145,000. Congregants should indicate when they give by check/cash whether money should go to the campaign or general fund. The kiosk will have a separate button for campaign giving as well. Also, once 472 is done, the Board will have more time and resources to review pledge cards and follow up on a regular basis.

Rev. Dwayne will update the language in the campaign letter so that it reads: “[...] I’ve enclosed a pledge card and a return envelope which you can mail to us or bring with you to church and place in the offering plate between now and September 13. This is the first step in a two-year campaign, and the pledge card that you receive today is your first opportunity to indicate what you can give above your regular giving. As we move forward, there will be additional opportunities for you to give, such as the Backpack4Kids program and the Walk to End HIV.”

D. Backpack4Kids

Mark suggested doing the Backpack4Kids program again this year. Bobbi moved to set up a stip gift account for the Backpack4Kids program and Fenicia seconded. The motion passed unanimously.

E. Treasurer’s Report

Kathleen provided account balances and profit/loss sheets. As of July 20th, the accounts had the following balances:

General:	\$18,831
Buchanan:	\$8,255
Petty Cash:	\$200

The profit & loss show a current negative of \$2,475 but Kathleen said that there is one more Sunday this month and that we should be able to make up for it. The numbers for the Buchanan fund reflect the automatic transfer of the mortgage amount from General into Buchanan as payment for the mortgage comes out of Buchanan.

Kathleen also presented good news in terms of Howard Brown’s estate. The executor of the estate, Mr. Brown’s niece, sent MCCDC another check for

\$34,910. The total giving out of the estate is thus close to \$65,000. Kathleen suggested honoring Howard Brown and the Board decided to put a plaque with his name and a scripture verse on the new soundboard closet. The new AV system will be dedicated to him, and the family of Mr. Brown will be invited to a dedication service one Sunday this year. Kathleen said that regardless of the additional income, the financial urgency is still present and that she will stay diligent in limiting payments to the minimum necessary.

Mark moved to accept the treasurer's report, Bobbi seconded and the motion was approved unanimously.

F. German Minister of Labor Visit

Knut informed the Board that the German Minister of Labor will visit Washington, DC at the end of August. The German Embassy is setting up a breakfast discussion round on race relations in the U.S. on her request on Tuesday, August 25th, and Knut will help plan the event. He suggested inviting a faith representative to the meeting and asked the Board for ideas. Rev. Dwayne suggested inviting Rev. Elder Darlene Garner. Alternatively, Rev. Candy Holmes may be invited. Rev. Dwayne will notify Rev. Elder Garner by email and cc Knut who will provide her email address for the official invitation from the German Embassy.

Mark moved to adjourn the meeting at 8:30 p.m. Bobbi seconded and the motion was approved unanimously. The Board closed the meeting in a sung prayer.

There will be no scheduled special meeting on July 28th but the Board will stay ready for a short-notice email vote or conference call.