

**Minutes of the MCCDC Board of Directors
Tuesday, February 16, 2016**

Members Present: Rev. Dwayne Johnson, Fenicia Ballard, Kathleen Carey, Mark Kornmann, John Merriwether, Knut Panknin

Guests Present: Rev. Cathy Alexander, Chocolatté Hatcher-Miller (YAMs), Brian Scott (Trustee)

I. Song/Scripture

The Board had decided at its orientation meeting for the New Year that for each BoD meeting, one member would share a song and another member a scripture passage to better focus on the spiritual foundation of our work. John shared the song “In the Morning” by Mary Mary and Knut shared the following scripture: Romans 8: 38-39. For the March meeting, Kathleen will share a scripture passage and Fenicia will share a song.

II. Call to Order/Opening Prayer

Rev. Dwayne called the meeting to order at 7:06 p.m. He opened the meeting in prayer.

III. Consent Calendar

Kathleen moved to approve the consent agenda. The motion was seconded by Fenicia and was approved unanimously.

IV. Informational Items

A. Shout Outs

A shout out went out to Tim Duncan for his hard work during the snowstorm. He stayed at church over night to make sure that snow removal would be done quickly and that access to the church and the 472 building was possible. Dale Madyun-Baskerville and others also helped with snow removal. Another shout out went out to the Young Adult Ministry and their chili sale, offering meat, vegetarian and even vegan chilis.

B. 472 Update

Mark reported that all the floors at 472 are finished and walls are painted. The counters and cabinets will be installed this week. Next week, pictures will be taken and marketing will start. The expected move in date for the first tenants will be mid March. He also reported that the sub division has been worked out and that we need to go back to the Bank for approval. This will allow us to do work to finish the basement. For that work, Mark recommended going back to Menkiti group, as they were the most reliable. Once we start working on finishing the basement, we would have to pay spring taxes for the sub division in advance.

Kathleen suggested sitting down with our contractor Dennis Cruz to make a list of damages and losses so we could start the process of trying to recover some of the losses. Mark said that he and Dennis had already started on working on such a list of damages and things that needed to be redone. This list should be finished next week.

C. Treasurer's Report

John presented the bank balance as of the end of January 2016 as well as a profit/loss statement for Jan 1-16, 2016. The bank balance was \$38,259 and the P&L showed a net income of \$2,181.46 up to January 16th. This was a very good number for January, especially given the fact that we lost a Sunday due to the snowstorm. For February, he expected a net loss of about \$1,400 as payment for the denominational tithes will come up. In order to get a more realistic picture of our finances, he will look at check requests, bank balances and upcoming expenses for each week. The long-term plan would be to differentiate more clearly between the General Fund and the Buchanan Fund and to establish a minimum balance for the Buchanan Fund. John will work towards that end with the finance team.

Mark added that he did not remember a January where we ended with a net positive P&L.

D. Don Eastman Report Update

Rev. Dwayne presented an update from the planning team under the leadership of Rev. Elder Don Eastman that was tasked with drafting a new vision and mission statement for MCCDC. What became clear was that the values for our church that the Opening Doors process had identified carried over and were enduring. The next step in the process will be to get the proposed statements before the congregation and to ask for feedback in form of a survey. Possible revisions from that survey would be worked in by the planning team before the

Board will be asked for approval of the new vision and mission statement. The final step will be the development of a strategic plan based on the new statements, and Rev. Elder Eastman has already signaled his support for that process. Rev. Dwayne suggested that the BoD create a separate working team for the strategic plan development.

E. Black History Month Concert

Fenicia shared a flyer design for the concert by Paul Yang. Since the concert will be in less than two weeks, no tickets will be printed and the concert will be advertised through flyers, the website and eBlast only.

V. Voting Items

A. Roof Issues

Brian shared results from the Trustees meeting. The flat roof continues to leak at two drain sections. According to Maggio Roofing, the real issue is not just the drains but that the roof generally has not been sealed properly and that water gets into the building in different places. Based on an analysis of the roof, Maggio prepared three different proposals to get the issue fixed:

1. Repair of the drains only: Two of the four drains would be replaced and resealed. The costs per drain would be \$2,636. Maggio would return five times at no additional cost to correct potential problems afterwards within five years.
2. Refurbishing the entire roof: All drains would be replaced, new pitch pocket flashing would be installed and the entire roof surface would be coated. Costs would be \$24,781 and Maggio would provide a 7-year warranty on materials and a 5-year warranty on labor and against leaks.
3. Provide an entirely new roof: Replacement of the entire flat roof for \$46,818.

Brian said that the Trustees would recommend a phased approach. Maggio would be asked to go with the first option and if new drains will not stop the problem, we could go to the second proposal, which Maggio said would be the scope of work they recommend. The costs for replacing the two drains (\$5272) would be applied to a full roof refurbishing (Proposal 2). Therefore, we would not lose anything with this approach.

Mark said that he does not think that replacing the drains only will solve the problem and that he would prefer going with proposal 2. Kathleen preferred not to commit to the \$24,781 option since we do not have the money. We should start with the drain repair and then figure out a plan to set aside or raise additional funds. Cathy asked whether proposal 1 includes fixing the leak in the skylight area. Brian said that he does not think so, and that the leak around the

skylight is rather a caulking issue. He will contact Wilcox and ask for re-caulking of that area since it was not done when the windows were re-caulked. Cathy shared that there are two new window leaks in the main sanctuary as well and that Wilcox should also look at those. Those repairs should be covered by their guarantee.

Mark moved to accept the recommendation from the Trustees and go with the incremental approach as laid out in proposal 1. Fenicia seconded. Brian amended the motion by adding a 12-month interest free financing option that Mark accepted. The motion carried unanimously.

B. 45th Anniversary

Knut presented an update on the planning for the main event on May 21st and four fundraising proposals from the planning committee for MCCDC's 45th Anniversary celebrations. The committee would like to raise prices for the main event from \$60 to \$70 per ticket, as the original price would not cover the costs for food per person. The plan is to sell a minimum of 165 tickets, generating \$11,550 in ticket sales. The committee anticipates that not everyone will be able to pay for tickets, so some participants would need financial support or free tickets. The committee estimates covering costs for 175 attendees total. The total projected budget for the event is around \$14,875. We could accommodate up to 200 people at the venue (National Press Club) without an increase in the base space rental price. The committee would also like to get at least half the tables (8 guests per table) with table captains, who would be responsible for their table being sold out.

The four fundraising proposals are a dinner program booklet fundraiser, a country Sunday soul food dinner, a cake sale, and a silent auction. The first three fundraisers would take place before the event, the silent auction on the day of the event in May. The estimated income from the fundraisers would total \$5,350.

Other Board members expressed their worries about potential donor fatigue and questioned whether the labor involved would justify the relatively small returns for the soul food and cake fundraisers. It might make more sense to focus on two labor-intensive fundraisers and maximize their returns. Brian asked about how the committee determined the price for tickets and said that the food fundraisers are not just about the money but also an opportunity for the community to get together. Fenicia asked about drinks for the main event. John suggested approaching corporate donors/sponsors and Mark suggested having tiered prices for tickets, including an early bird rate valid until April 1st. He also said the committee should approach Joe Dailey for an art piece for the silent auction and that we should put the event on the kiosk for people who want to

donate towards the event. The committee should approach members in the congregation with connections to businesses such as Marriott, American Airlines etc. Knut and Rev. Cathy explained that the committee had looked at different options for tickets and drinks and why the Press Club was chosen as a venue.

Knut moved to have tiered ticket sales with a \$70 ticket price valid until April 1st, \$75 for April 1-15, and \$80 per ticket for purchases after April 15th. Mark seconded and the motion carried.

Fenicia moved to accept the proposed four fundraisers as a package, Mark seconded and the motion carried with one opposing vote.

C. Writer-Theologian in Residence

Rev. Dwayne presented his proposal to appoint Senior Pastor Rev. Dr. Robin H. Gorsline as MCCDC Writer-Theologian in Residence. Fenicia asked whether Rev. Gorsline would preach about sex and voiced her concern whether he would be a good fit for our congregation. Rev. Dwayne said that people in the congregation will be aware of his blog “Sex, Bodies, Spirit” but this would remain his personal blog and not become an MCCDC blog. He also said that Rev. Gorsline would be preaching from time to time and serve communion, as other volunteer clergy at MCCDC does. Mark asked about programming and Rev. Dwayne said that Rev. Gorsline would only offer volunteer programming but occasionally we might charge fees for workshops similar to the way we have done it with Elizabeth McCain. Kathleen suggested having a one-year time limit for this position (March 1, 2016 – February 28, 2017) and to evaluate and review it after that time. Knut expressed his support of appointing Rev. Gorsline and said that it would tie in well with the proposed vision/mission statement and its focus on MCCDC as a creative and inclusive community.

Kathleen moved to approve the appointment of Rev. Gorsline as MCCDC Writer-Theologian in Residence with a one-year time limit, starting on March 1, 2016. Knut seconded. The motion passed by a vote of 4-2.

D. YAMs Fundraiser

Chocolatté presented a fundraising idea from the Young Adult Ministry (YAMs). The fundraising income would support a bus rental for a trip to Hershey Park in September 2016. The funds would be raised through ticket sales for the Faith Night with D.C. United for their game on Saturday, April 23rd. The ticket price for the group rate is \$21 and tickets would be sold for \$27, generating a \$6 profit per ticket. The goal is to sell 50 tickets for a total fundraising amount of \$300.

Mark said that he might get a better price for the ticket through the Faith Night event connection he uses for the Night out at the Nats, and he will coordinate with Chocolatté. Mark moved to accept the fundraising proposal and Fencia seconded. The motion was approved unanimously.

E. MCC Easter Offering

Rev. Dwayne said that he had no detailed information on the MCC Easter Offering but he expects that the denomination would designate the beneficiary of this year's offering soon. Mark moved to use the income from the Easter Remembrances of \$15 per person honored/remembered to go towards the designated MCC offering. Fencia seconded and the motion passed unanimously.

F. Trustee Candidate

Brian presented Tracy Pace as a candidate for the Trustees. Kathleen said that he had been on the scripture reading team in the past, and Mark shared that Tracy has been looking for another place to get involved in our church. Mark moved to accept Tracy Pace as a new Trustee and Kathleen seconded. The motion was approved unanimously.

VI. Adjournment

Fencia moved to adjourn at 8:30 p.m. The motion was seconded by Kathleen and was approved unanimously. Dave closed the meeting in prayer.