

**MCC Board of Directors Minutes
July 20, 2014 – Special Meeting**

Members Present: Rev. Dwayne Johnson, Kathleen Carey, Mark Kornmann, Knut Panknin, David Lord, Dave Jenkins, Fenicia Ballard (by telephone)

Members Absent: None

Guest Present: Rev. Cathy Alexander, Joe Dailey, Jim Garner, Brian Scott, Scott Siegal, Steve Piccirelli

I. Call to Order

Rev. Dwayne called the meeting to order at 12:48 p.m.

II. Maggio Roofing

Brian introduced Scott Siegel and Steve Piccirelli. The issue at hand is the red screws that were used during the recent project and which can be seen from the sanctuary. One half of the roof has been replaced to date. Scott stated that when Maggio originally put in a bid for the project it largely relied on a picture/drawing that sits in the sanctuary to understand how the roof was installed. The original assumption was that there would be ½" board fastened to 3" of insulation. The plan was to remove the membrane and the insulation.

When the roof was removed, Maggio discovered that it did not match the original specifications and did not appear to be done in a manner that was compliant with best practices and may not have been D.C. Code compliant. All that is under the membrane is a 1 and ½" of insulation. Maggio had planned to adhere the new 2" insulation to the old, which would have precluded the need to put in new screws beyond the perimeter or penetrate the ceiling. However, upon removing the existing membrane, the glue from the old membrane began to tear the facing off of the existing insulation, which made it impossible to adhere new insulation to it. Maggio stated that this was unforeseeable when signing the contract. Any new insulation will have to be fastened with multiple screws to meet code and roof installation industry standards. The new screws will be visible but can be camouflaged by painting them. The same is true for the holes left by the old screws. The new roof will be able to withstand a minimum of sustained winds of 90 mph. Given the limited options as one half of the roof has been torn off and replaced already, the best solution would be to remove the insulation from the other half of the roof, replace it with a ½" board and 3" new insulation and paint the whole sanctuary roof when the process is done. The cost will be approximately \$4,000 for the rental of a lift, the labor, and the materials. Maggio has proposed splitting the cost with the Church under the rationale that they could not have been expected to encounter a roof that was constructed in this manner since it is not compliant with industry standards or the code. Maggio acknowledged some fault in that as soon as they discovered the problem, they should have asked for direction rather than continuing to do work.

David Lord moved to approve up to an additional \$2,000 from capital projects for the cost of painting the roof to camouflage the fasteners. This is with the understanding that Maggio will match MCCDC's contribution and cover any amount in excess of this limit. Maggio will be authorized to match the work on the second half of the roof with what was one on the first half to ensure overall consistency. Kathleen seconded the motion and the motion was approved unanimously.

With the respect to the flat roof, Maggio noted that \$6,000-\$7,000 in repairs are needed and opined that the work performed by Uncle Skeeter was poorly done. The reason we continue to experience leaks is that the material used is difficult to adhere to flashing and that where the material must be sealed to other surfaces, such as at the air conditioning unit, the quality of the work failed to adequately seal it and water is seeping in.

III. 472 Project

Two companies are coming out to look at the project Monday, July 21, 2014 and Tuesday, July 22, 2014 to give us their perspective on options moving forward. This includes a small-sized contractor and a large-sized contractor. Pinkney Services has offered to put the wall back up prior to receiving additional payment, but would expect the change orders to be approved at that time. No decision has been reached on this proposal.

IV. Executive Session

David moved to enter executive session with Rev. Cathy as an excepted guest. Kathleen seconded the motion. Mark subsequently moved to exit executive session. Kathleen seconded the motion and the Board approved the motion unanimously.

V. Minister of Arts Position

Kathleen moved to extend a job offer to Michael Fisher at a pro-rated annual salary of \$42,000 per year plus benefits, with this salary to remain unchanged through 2015. Mark seconded the motion and the Board approved the motion unanimously.

VI. Estate of Howard Brown

David Lord moved to adopt the following resolution with respect to processing the stock claims through Ameriprise Financial involving the estate of Howard Brown. Under this resolution David Lord will be the authorized signatory with respect to these transactions involving Ameriprise Financial:

BE IT RESOLVED THAT:

1. Each authorized signer shall have the authority to sign and transact on behalf of the entity, and to bind and obligate the entity, to the same extent as an account owner would, consistent with the relevant product and account opening documentation and restrictions.

2. Ameriprise Financial shall be entitled to rely upon instructions received from each authorized signer to the same extent as if those instructions were provided by the entity.
3. Despite this authorization, Ameriprise Financial will continue to deliver all confirmations, notices, and demands upon the entity to the address of record on the entity's account.
4. The entity shall, upon request, promptly furnish Ameriprise Financial with a complete and current copy of the entity's Certificate of Incorporation and By-Laws, or equivalent documents, and all amendments thereto.
5. This corporate or entity resolution shall remain in full force and effect until written notice of revocation or modification thereof is received by Ameriprise Financial.
6. This corporate or entity resolution may be executed in multiple counterparts, each of which shall be an original, but all of which together shall be deemed to constitute a single agreement, and submitted at the same time.
7. Facsimile signatures on the corporate or entity resolution shall be deemed to constitute originals.

Dave Jenkins seconded the motion and the Board approved the motion unanimously.

VII. Adjournment

Dave Jenkins moved to adjourn at 2:45pm. Fenicia seconded the motion and the Board approved unanimously.