

**MCC Board of Directors Minutes**  
**July 15, 2014**

**Members Present:** Rev. Dwayne Johnson, Kathleen Carey, Mark Kornmann, Knut Panknin, David Lord, Dave Jenkins, Fenicia Ballard

**Members Absent:** None

**Guest Present:** Rev. Cathy Alexander, Joe Dailey, Paul Larson, Michael Peart, Keith Wilson, Brian Scott, Steven Bond, Cecilia Hayden-Smith, Antoinette Pinkney

**I. Call to Order/Opening Prayer**

Rev. Dwayne called the meeting to order at 7:02 p.m. and opened with prayer.

**II. Agenda**

David moved to adopt the agenda as amended. Kathleen seconded the motion and the motion was approved unanimously.

**III. Consent Agenda**

Fenicia moved to approve the consent agenda. Mark seconded the motion and the motion was approved unanimously.

**IV. Informational Items**

**A. AV Overview**

Several months ago the process began for reviewing AV strategy at MCCDC. This involved interviewing congregants, ministries, etc. to develop a proposal. The audio/visual group began working with Steven Bond, who has 15 years of experience working with live sound in churches. This includes large scale projects. The company he works with is focused on the church market. Steven took the needs of the church and developed the proposal that has been presented to the board. This includes two components: sound and video. With respect to the sound component, the proposal would involve replacing microphones, speakers, and the console with high-quality equipment under the theory that the quality of sound is impacted by the quality of the equipment used at each stage. As to the video component, this will tie into outreach ministry by allowing for capturing and recording the service to facilitate live streaming. This would involve the use of three cameras with video switchers to change the angle that is being used. Four areas of the church would be equipped with speakers and video connection. This would include the sanctuary, conference room, the chapel, and the children's room.

The financial cost is \$95,500. Steven believes that this will effectively be a 10-year solution for the Church and is consistent with industry standards. This system is

designed to be modular and component-based in order to allow for the system to grow. Video training, video editing and production, video streaming and enhanced audio capacity are all a part of this system. The system is designed specifically to support gospel music needs. User access can be differentiated based on training and authority level that limits what one person can do. Defaults can also be set up to creating an easy starting point for a service. The AV committee believes that this proposal represents the actual audio visual needs of MCCDC at this time.

Training is built into this proposal. There may also be a revenue-generation component because it would increase the value of MCCDC as an event venue. Advanced user training beyond what is built into the proposal is also available in the future for roughly \$450-\$500 per session. The manufacturer's warranty is specific for each piece of material and runs on average from 3 to 5 years. Failure of the system within one year would be covered by the company's warranty as well, which would include the cost of labor for fixing the problem.

References are available and the proposal is good until August 6<sup>th</sup>.

#### **B. 472 Property**

Antoinette reviewed the original budget and expenses for the property to date. A discussion ensued about whether the overages are included in the contract or not. Antoinette asserted that a firm, fixed-price contract does not necessarily mean that the price would not raise when additional costs are discovered as the project unfolds. Several members of the Board disagreed with this assertion and questioned the rationale behind tearing down a wall on the building before having the appropriate permits in place. Antoinette acknowledged that it is not normal practice to do work without a permit and that a permit is in place for a two floor structure, not four floors as originally planned. Antoinette is asking the Board to approve an additional \$26,600 over the \$160,000 contract price for these expenses. This additional money would be to cover three particular things: design changes from the original proposal, structural problems related to the exterior wall and installation of basement sprinklers. To some of the board members this \$26,600 includes work already done, beyond the scope of the original contract and, by Antoinette's admission, performed prior to submitting the change request to the Board and without express Board approval as specified in the current contract. Of the original contract amount, \$98,000 has been paid to date. In explaining why the Board should have continued confidence in her company, Antoinette cited her 15 years of experience in project management. She has bids for work with Arlington Cemetery and the African American History Museum. She additionally stated that she took on this project to help the church and one of her primary goals is getting this done. Of the \$98,000 paid by the Church to date, Antoinette stated that \$96,500 had been spent by her company.

#### **V. Executive Session**

Kathleen moved to go into executive session. The motion was seconded by Mark and was approved. Kathleen subsequently moved to exit executive session. The motion was seconded by Fenicia and was approved.

**VI. Special meeting**

Dwayne moved to hold a special meeting of the Board on Sunday, July 20, 2014 at 12:30 p.m. Kathleen seconded the motion and the motion was approved unanimously.

**VII. Executive Session**

Kathleen moved to enter executive session. The motion was seconded by Dave Jenkins and was approved. David Lord moved to exit executive session. The motion was seconded by Kathleen and was approved unanimously.

**VIII. Adjournment**

At 10:46 p.m. Kathleen moved to adjourn. David Lord seconded the motion and the motion was approved. The meeting closed in prayer.